

Ivybridge Community College Uniform Policy 2023 - 2024



IVYBRIDGE COMMUNITY COLLEGE

STANDARDS AND EXPECTATIONS - UNIFORM POLICY (Years 7 to 11) 2022/2024

Sixth Form – for additional information about recognition and praise in the Sixth Form, please refer to the Sixth Form Handbook.

Senior member of staff responsible for this policy:	Ray Hennessy, Deputy Principal
Principal:	Rachel Hutchinson
Contact details:	icc@ivybridge.devon.sch.uk
This policy will be reviewed by the College on:	November 2024

Foreword

“Ivybridge Community College takes pride in the professional appearance and dress of our students. It is a College requirement that all our students wear the full College uniform correctly at all times. Parent/carer and student co-operation is essential if we are to maintain this high standard. Students arriving at College inappropriately dressed or not meeting the expected College standards and expectations will be dealt with in accordance with College policy. Students are expected to meet the Code of Dress at all times and take pride in the wearing of the College uniform both to and from College and throughout the College day.”

Why?

School uniform plays a key role in promoting pride, self-confidence, and a feeling of belonging within the student body. These factors contribute to students' wellbeing, removing the additional pressures of deciding what to wear and added stress of meeting the expectations of their peers. Additional reasons for securing high standards on student uniform and appearance include:

- Supports the learning of adherence to routines, rules and guidelines
- Supports individuals to operate as a team
- Decreases anxiety linked to fashion trends
- Decreases anxiety linked to financial demands
- Decreases time pressures associated with morning routines
- Instills a sense of pride
- Instills a sense of community and belonging
- Supports the safeguarding of individuals
- Addresses potential financial inequalities – 'levels the playing field'
- Supports our mission to combat bullying – everybody the same

Committed to Removing Barriers

So that all stakeholders are fully informed and able to prepare well, our standards and expectations will be communicated clearly, consistently and repeatedly throughout the year.

Through the College day, gate duty, Roll Call, assemblies, Tutor Time and lessons will be used to repeatedly communicate the high standards expected and to provide support when and where needed.

At Ivybridge Community College, we believe that every child must be given the opportunity to present themselves smartly alongside their peers.

We commit to exploring all potential barriers, that may exist to prevent a child from achieving the expected standard and, where possible, we will provide the required support to remove these barriers.

When required, any student on any day will be supported to ensure that they can attend lessons correctly dressed.

Additional support, including financial support can be explored by emailing the relevant College Director:

Year 7 - Tom Brown - tbrown@ivybridge.devon.sch.uk

Year 8 - Oliver Elliott-Smith - OElliott-Smith@ivybridge.devon.sch.uk

Year 9 - Nicholas Beard - NBeard@ivybridge.devon.sch.uk

Year 10 - Matthew Kibler - Mkibler@ivybridge.devon.sch.uk

Year 11 - Eddie Willow - EWillow@ivybridge.devon.sch.uk

6TH Form - Imogen Martin - IMartin@ivybridge.devon.sch.uk

Any issues relating to SEND and other additional needs of students will be supported on a case-by-case basis by our dedicated SEND Team. Please contact Claire Warne cwarne@ivybridge.devon.sch.uk.

Getting it Right – College Uniform

The table below shows the compulsory and optional Ivybridge Community College uniform:

Item of Uniform	Additional information	Compulsory	Optional
Navy blue College blazer with College badge	Worn upon entry to the College. Worn upon entry to and exit from lessons. Always worn when inside the buildings. May be removed at breaktimes. May be removed with teacher permission during lessons.	X	
College tie	Always worn with a minimum of 5 stripes showing. Worn correctly at all times.	X	
White shirt or blouse	Worn buttoned to the neck. Worn tucked in at all times.	X	
Shoes	Black, formal, flat shoes that can be polished to a shine (see images provided) Worn upon entry to the College. Worn at all times.	X	
Tights or ankle socks	Worn upon entry to the College. Tights – Plain black Socks – Plain black, grey or white	X	
Lanyards and Identification Cards	Worn upon entry to the College. Worn correctly at all times. Removed in subject specific areas e.g. PE	X	
Standard tartan patterned College skirt	Worn upon entry to the College. Worn unrolled at the waist at all times.	X	
Or...			
Formal trousers	Grey in colour. Worn upon entry to the College. Worn to the waist at all times.	X	
Navy blue knitted jumper with embroidered College badge	Recommended for cold weather.		X
Jacket/Coat	They should be plain in style and not made from denim or leather. Are not worn instead of a blazer and not worn indoors		X
Bag/Rucksack	Plain and large enough to carry A4 sized paper		

Subject-Specific Clothing and Accessories

The table below shows the compulsory and optional Ivybridge Community College uniform and accessories specific to subjects:

Item of Uniform/Accessory	Compulsory	Optional
During Physical Education Lessons		
Navy blue sports top with embroidered College badge	X	
Navy blue shorts, skirt, plain leggings or plain blue tracksuit trousers	X	
Navy blue Ivybridge sports socks and white sports socks	X	
Trainers	X	
Rounded moulded studs (no trainers, no blades, no metal studs) for accessing the all-weather pitch	X	
Shin pads are compulsory for Football	X	
Gum shields are compulsory for Rugby	X	
College multi sports top, College fleece, College track top (Not core PE)		X
Dance kit is specific attire for GCSE Dance only		X
During Design Technology Lessons		
White or natural apron	X	
During Food and Nutrition Lessons		
Clean, hygienic apron	X	
Protective clothing advisable		X

Other Permitted Additional Elements of Dress and Appearance

The table below lists other permitted accessories and information pertaining to them being worn:

Additional Items/Elements	Details
Jewellery	Ear piercings – one stud only per ear
	Retainers are permitted where additional piercings are worn
	A watch – not Smart Watches
	Items of religious significance – crosses, Stars of David, etc should be on a long chain and not visible
	All jewellery must be removed for PE for health and safety reason
Make-up	Wearing tape over piercings is not permitted
	Years 9 to 11 only students are permitted to wear subtle and natural looking make-up
Hair Styles	Skin make-up will not be considered as subtle if it leaves a mark on clothing such as the shirt sleeve or collar
	Well-groomed and neat and of a natural colour
	Permitted smart haircuts include short back and sides with a fade (minimum grade 2 on the top)
Religious and Cultural Dress	Long hair worn tied appropriately in specific subjects for health and safety reasons
	If worn must be black or navy in colour

Acceptable Footwear

For additional support, images of footwear deemed appropriate have been added below:



Purchasing Uniform

All items of College uniform, including PE kit, are available from Lawsons of Ivybridge, Trutex Schoolwear and More, Sugar Mill Retail Park, Plymouth.

Please click [here](#) to visit **Lawsons (Ivybridge)** Website

Please click [here](#) to visit **Trutex (Plymouth)** Website

Inappropriate Clothing and Prohibited Items

The following table lists items of clothing, accessories and other elements of personal presentation that are not permitted to be worn at any time at Ivybridge Community College.

Prohibited Clothing/Accessories/Other	
Other trouser-type garments	Cord, brushed denim, jeans, chinos
Other jumper-type garments	Hoodies and branded jumpers with or without logos
	Hoodies are not permitted in place of coats/jackets and not as additional layers beneath blazers
Footwear (See images provided below)	Any trainer of any brand including those made from leather
	Canvas footwear
	Boots
	With bling – metallic buckles and studs etc.
Jewellery	Multiple ear piercings in each ear
	Ear rings and any other style that is not a plain stud
	All other facial piercings – lip, nose etc.
	Wearing tape over piercings
Make-up	Any make-up in Years 7 and 8
	Skin make-up that leaves a mark on clothing such as the shirt sleeve or collar
	Any make-up that is deemed by the College not be subtle.
	False nails and nail extensions
	Coloured nail varnish/polish
	False/fake eyelashes
Hair Styles (See images provided below)	Shaved patterns including tramlines, disconnected cuts and buzzcuts
	Skin-fade to shaved and other extreme contrasting grades
	Mullets
	Undercuts
	Topknots
	Unnatural colours including bleached styles
	Unnatural colours presented as streaks, dip-dye or balayage
Two-tone dyed/coloured/bleached styles	
Headwear	Baseball caps, bucket hats and other branded hats

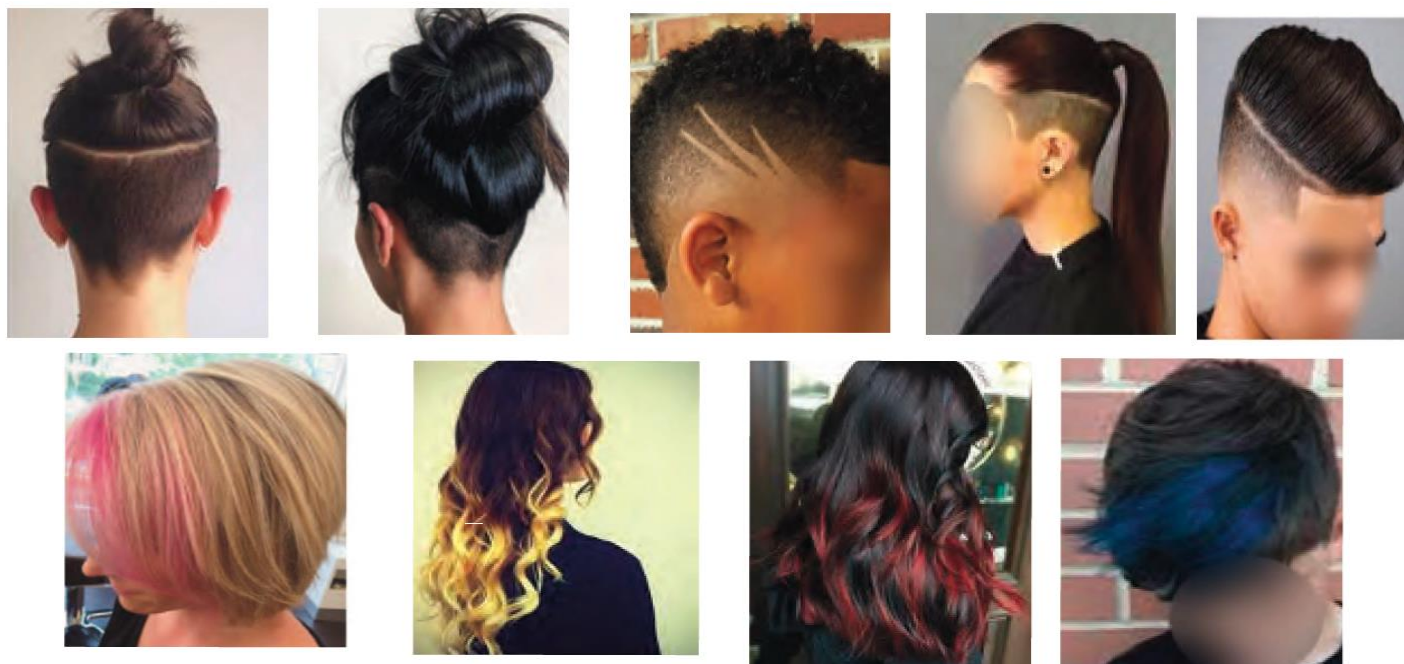
Prohibited Footwear

For additional support, examples of prohibited styles of footwear have been shown below:



Prohibited Hair Styles

For additional support, examples of prohibited hair styles have been shown below:



Preparing for Success

Clear, consistent and constant communication of standards

To support all stakeholder to be fully informed of standards, expectations and routines linked to student uniform, the following will be used:

- Regular newsletters
- Parent information events
- Policies
- Website information
- Student assemblies
- Roll Call
- Tutor Time messaging
- Staff briefings and training

Support at home

Parents and carers can support their children to meet the expected standards for uniform by:

- Engaging with correspondence shared by the College in newsletters and in policies on the website
- Labelling their child's uniform items with their name
- Ensuring that items of uniform are clean and ready to be worn
- Checking that their child has got their uniform ready the night before the following College day
- Reiterating their child's responsibility that they are correctly dressed and presented upon arrival to and throughout the College day
- Ensuring that their child's smooth start to each day is not compromised by piercings that may not heal in time (returning from College holidays for example)
- Ensuring that their child's smooth start to each day is not compromised by hairstyles that may not meet the expected standards in time (returning from College holidays for example)
- Using this guidance when buying new items of uniform
- Send photos of footwear to the relevant College Director or drop into the College to show staff items of clothing that may or may not be suitable

'Back-to-School' Branding...

...may not mean back to Ivybridge College.

Parents, carers and students are urged to keep receipts in case items purchased do not meet the criteria shared herein.

Student-Specific Dispensation

Any adjustment to the Dress Code is at the discretion of the Senior Leadership Team where upon parents/carers and students will be informed accordingly.

Special dispensation for uniform for medical reasons, will only be granted on the receipt of a medical note written by a professional on letter headed paper.

If required, College Directors will liaise with Senior Leaders to ensure that such measures are effectively employed.

Adjusting with the Weather

We want our pupils to be comfortable so that they can learn well.

Adjustments to College uniform, in response to periods of extreme weather, is at the discretion of the Senior Leadership Team where upon parents/carers and students will be informed accordingly.

We strongly advise pupils to wear a jacket or coat to College in readiness for the changeable weather experienced regularly here.

If worn, jackets and coats must be worn over the top of and not instead of a blazer.

Establishing and Maintaining High Standards

Routines at College

Routines have been established to ensure that students are fully supported to achieve the standards expected for uniform and personal presentation upon arrival to and throughout the day.

Routines will ensure that all students in lessons are dressed correctly.

Student uniform will be checked every day:

- At the College gates in the morning
- At Roll Call (on specified days for each year group)
- During entry and exit of assemblies (on specified days for each year group)
- During Tutor Time
- During transitions between lessons, including after breaktimes and lunchtime
- Upon entry to and exit from lessons.

At any time during the College day, a student's uniform and/appearance will present as one of the following:

- **Right** – uniform meets all standards expect
- Requiring **readjustment** – correct uniform being worn incorrectly e.g.
 - o Shirt untucked
 - o Skirt rolled up at the waist
 - o Trousers worn below the waist
 - o Tie too short
- Requiring **Resupply** – incorrect items being worn or missing items of uniform

College Responses to 'Right, Readjust and Resupply'

The College will apply both rewards and sanctions to ensure that high standards of uniform are maintained.

Right

The student is wearing the correct uniform correctly.

- Random prizes and rewards will be issued to groups of students and individuals who routinely wear their uniform to the high standards expected
- Students may be asked to represent the College at important events and engagements
- Students may be given the opportunity to apply for student leadership opportunities

Readjust – 'See. Stop. Secure'.

If a student is **seen** wearing the correct uniform incorrectly:

- The student will be asked to **stop** by a staff member and asked to correct their uniform
- If together, the student and the staff member **secure** the expected standard
- The student continues to lesson and the staff member records a demerit

- Now right, the student is able to take advantage of the opportunities for reward and recognition shared above

If a student receives 3 demerits in one day for wearing the correct uniform incorrectly they will be sanctioned with Reset.

If the student refuses to stop or refuses to adjust their uniform, the student will be sanctioned with Reflection for defiance.

Resupply – ‘See. Stop. Secure’.

If a student is **seen** missing an item of uniform or wearing a prohibited item on College site:

- The student will be asked to **stop** by a staff member
 - o If at the gate in the morning, the student will be taken to Peverall, where the item will be loaned to the student
 - o If at any other time of the College day, the student will be directed to Reflection so that the issue can be resolved
 - The student is not in trouble – the focus will always be to support the student to achieve the expected standard and
- If together, the College staff and the student **secure** the expected standard, the student will return to lessons with the correct uniform and a late note
- Now right, the student is able to take advantage of the opportunities for reward and recognition shared above
- College staff will contact parents/cares of the student to inform them of the event and to explore any requirements for additional support

Consequences

Sanctions will be used to ensure that standards of uniform remain high.

Confiscation

Prohibited items of clothing or accessories will be confiscated if seen.

Confiscated items of clothing will be returned to the student at the end of the College week.

Confiscations will adhere to DfE guidance [Searching, screening and confiscation: advice for Colleges 2022.](#)

Reset

With regards to the maintaining of high standards of uniform, Reset may be used when:

- As student arrives late lesson after being stopped by staff member to correct their uniform in the corridor
- Receipt of 3 demerits in one day for wearing the correct uniform incorrectly

Reflection

With regards to the maintaining of high standards of uniform, Reflection may be used when:

- A student refuses to adjust their uniform when asked
- A student refuses to stop for a staff member
- A student presents with an issue that cannot be resolved immediately by other supportive measures available to the College. Examples include:
 - o Unsuitable hairstyles
 - o Unhealed piercings that a student wants to but cannot remove
- A student has refused other support offered by the College
- A student has become rude, aggressive and/or confrontational in response to being challenged for their uniform/appearance

Students will remain in Reflection until the issue is resolved.

If a student manages to resolve their uniform/appearance issue and has demonstrated a willingness to cooperate with the College they will be returned to lessons with a late note.

Personal items of value

The College cannot be held responsible for personal items and money on the site.