

IVYBRIDGE COMMUNITY COLLEGE

COVID-19 Standards and Expectations Annexe

This appendix is intended to provide additional information and guidance to the College's existing "*Behaviour and Discipline Policy*", which was ratified by the Ivybridge Community College Governing Board on 30 September 2019. The overall aim is to continue to maintain "positive relationships" between students and staff, to effectively support students on their return as part of the "partial phased return" to re-establish positive attitudes to and behaviour for learning - which is expected as part of the PACE strategy, whilst also ensuring a safe environment is established and maintained throughout this period of the COVID-19 pandemic.

We also appreciate that some students may need extra reassurance and support with their emotional wellbeing during this time, and we will continue to offer any required support to address these needs. Our staff know our student needs well, and we have been in regular contact with families during this period to support them. Where any student is anxious or distressed in or out of College we will offer pastoral support as per our usual practice.

Mitigating the spread of coronavirus is, understandably, one of the College's top priorities. As a result, and in light of on-going government guidance, we are continuing to review current policies and procedures, including risk assessments, to ensure the safety and well-being of all students, parents/carers and staff members. As a result, all staff, students and families will be required to support fully social distancing measures and the appropriate modifications that have been made to the behaviour expectations and routines of College during this period.

To help ensure that the risk of spreading the coronavirus is as low as possible, the College will follow, where possible, guidelines published by the Government and Public Health England (PHE) - key to which is the government's social distancing guidance. The difficulty of practicing social distancing measures in College is considerable. We have identified the numerous obstacles to social distancing and we are exploring strategies to overcome them, recognising that in the end this will be down to individuals' ability and maturity to self-manage. As much as possible, students and staff will be spaced apart and encouraged to maintain the current 2 metre guidelines at all times.

Therefore, overall, this means that the usual College experience will have to be altered for all.

Handwashing

Hand sanitizers stations will be strategically placed around the College site, and classrooms will also have hand sanitizers, tissues and spray and wipes available. Students and staff will be instructed to clean their hands on arrival at the setting, before and after eating, and after sneezing or coughing. They will be encouraged not to touch their mouth, eyes and nose and use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it'). Refusal to do so will result in the student not being able to enter the site.

Senior member of staff responsible for this Policy: DHY/AMN/CFT

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Any failure to adhere to these expectations will be challenged robustly, and any persistent resistance or lack of co-operation will be considered as a deliberate endangerment of their own health and safety, and possibly that of other students and staff. In these cases, students will be isolated from the general College population, and parents/carers will be contacted to either collect their son/daughter or the student will be asked to leave the site immediately following parent/carer communication. A risk assessment will then be undertaken.

Physical contact

We recognise that informing students that rules about physical contact are fundamentally about keeping safe, and not about being "strict". This is key to helping them understand that social distancing is about taking responsibility for each other.

During this time no physical contact between students, unless from the same family, is permitted. Staff/student contact will only be permitted in cases where students are injured, unwell or for their own safety or that of others. In these instances, where possible, students will be isolated from main stream provision and staff will wear appropriate PPE equipment.

If a student behaves in a way that increases the risk of infection, they will be robustly challenged. For example, we will ask for any student who spits, or who otherwise deliberately endangers the health and safety of students and staff to either be collected or to leave the site immediately following parent/carer communication. A risk assessment will then be undertaken.

Disruptive behaviour

Our College environment has been adapted to ensure that we have maximised safety and reduced the risk for staff and students.

Whilst the health and safety of our students and staff is of paramount importance, so is the quality of teaching and learning for the time students will be on the College site and accessing "face to face" provision. For these reasons we are adapting our approaches to aspects of the existing "Behaviour and Discipline Policy" (30 September 2019). In line with the whole College PACE strategy, classroom expectations are clear and will be reinforced by class teachers and appropriate signage.

These are:

1. On time to lesson
2. Focus on your own work
3. Follow staff instructions first time
4. No opt out
5. Respect the environment and others including social distancing and health and safety.

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For this period of the COVID-19 pandemic, there will be no "Isolation Room" but instead a "Reset Room" in each teaching "hub" of the College. Students not meeting these clear and simple expectations will be removed from the lesson and placed in the "Reset Room" for the remainder of that period. Students will be afforded the opportunity in that time to reflect and demonstrate that they have "reset" and are ready to return to their next lesson. Parents/carers will later be contacted by letter or email to inform them of the actions taken by the College and asked to support the College by reinforcing at home the expectations with their son/daughter.

In the incidence of repeated or persistent failure by a student(s) to comply with the classroom expectations, this will result in the student being placed in the "Reset Room" initially and denied any access to their timetabled lessons for the remainder of the day. Parents/carers will be contacted by phone and informed of the sanctions taken by the College. If the students' behaviour persists the College will expect the student to be collected by the parent/carer, and a meeting/discussion will later take place between the parent/carers and a member of the College leadership team to discuss an appropriate plan to enable the future return of the student, and/or about the suitability of the student attending future "face to face" sessions.

Equally, if a student is disruptive in and around the College site, for example causes damage or disrupts the teaching of other groups, this will also be challenged robustly and if necessary parents will be contacted and the student will be either collected or asked to leave the site immediately following parent/carer communication.

In the instances where students fail to meet the social distancing or health and safety measures required, they will be challenged and reminded of the expectations. In instances where the inappropriate actions of a student are persistent and/or they lack co-operation this will be considered as a deliberate endangerment of their own health and safety, and possibly that of other students and staff. In these cases, students will be isolated from the general College population, and parents/carer will be contacted and the student will either be collected or will leave the site immediately following parent/carer communication. A risk assessment will be undertaken.

Amendments to the Behaviour and Discipline policy during this time

The changes highlighted above mean that the following parts of the existing "Behaviour and Discipline" policy will not apply during this phase of the partial return:

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Classroom teacher responsibilities and referral routes

- There will not necessarily be a referral to the Head of Department (HoD). Students will be managed using the expectations and procedures stated above.
- The Tutor will be working remotely so the responsibilities stated will not be implemented in this way and have been adapted accordingly.

Procedures

- There will be no EACD, Isolation, and External Isolation. A detention at break time may be imposed following a time in the reset room.

Outside of School

- There is additional risk to all users of our site from students not keeping to the stated government guidance in respect of social distancing when not at College. The College will continue to keep parents up to date with government guidance, and encourage parents to reinforce the necessity of adhering to social distancing measures with their son/daughter.
- We ask all parents/carers to notify us of any breaches so that we can assess the subsequent risk for the other students and staff on site.