



7 June 2021

Dear Parent/Carer

Re: Bus Travel Application 2021-22

Bus Charges

The charge for the 2021/22 Bus Service is £750.50 (£3.95 per day). As a College we make every effort to minimise the cost and the College continues to subsidise this service.

Bus charges can either be paid by monthly standing order or termly payments through ParentPay.

Standing Order Payments

If you would like to pay by this method you will need to set up the standing order with your bank for ten monthly payments of £75.05 from 7 August 2021 – 7 May 2022. Our bank details are as follows:

Bankers	Lloyds Bank
Account Name	Westcountry Schools Trust – School Fund
Sort Code	30-94-58
Account Number	25142960

Termly Payments

If you choose to pay termly please note that our payment terms are settlement of deposit by 7 August 2021 and the remaining termly balances one month after the start of each term.

Term	Amount	Payment Deadline
Autumn Deposit	£75.05	7 August 2021
Autumn Final Balance	£197.50	7 October 2021
Autumn Total	£272.55	
Spring	£252.80	4 February 2022
Summer	£225.15	25 May 2022
Total	£750.50	

Application Process

Please complete the bus application at:

<https://www.ivybridge.devon.sch.uk/page/?title=Bus+Routes&pid=10>

We strongly recommend that you submit your application as soon as possible as the closing date for applications is Saturday, 31 July 2021. Unfortunately, we cannot guarantee a seat for late applications due to the high demand for the service.

Once you have completed your application, please make the payment of £75.05 by Saturday, 7 August 2021, either by standing order or by payment of the autumn deposit on ParentPay. We will endeavour to get the charge onto your ParentPay account as soon as possible following your application.

Our Terms and Conditions are on the website and I would suggest that you read these, as by proceeding with your payment you are accepting these conditions.

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On receipt of your payment a confirmation email will be sent to you and a bus pass will be posted to you before the start of term. Your child must carry the bus pass with them on every journey, as we operate a strict NO PASS NO TRAVEL POLICY.

BUS ROUTES

Please note that due to a change in the capacity of our buses, all of the bus routes are subject to change.

Please also note that priority will be given to those students requiring full time travel.

If you have any queries, please contact buses@ivybridge.devon.sch.uk or call Gaynor Eccles on 01752 691000.

Yours faithfully

Katie Wright
Business Accountant