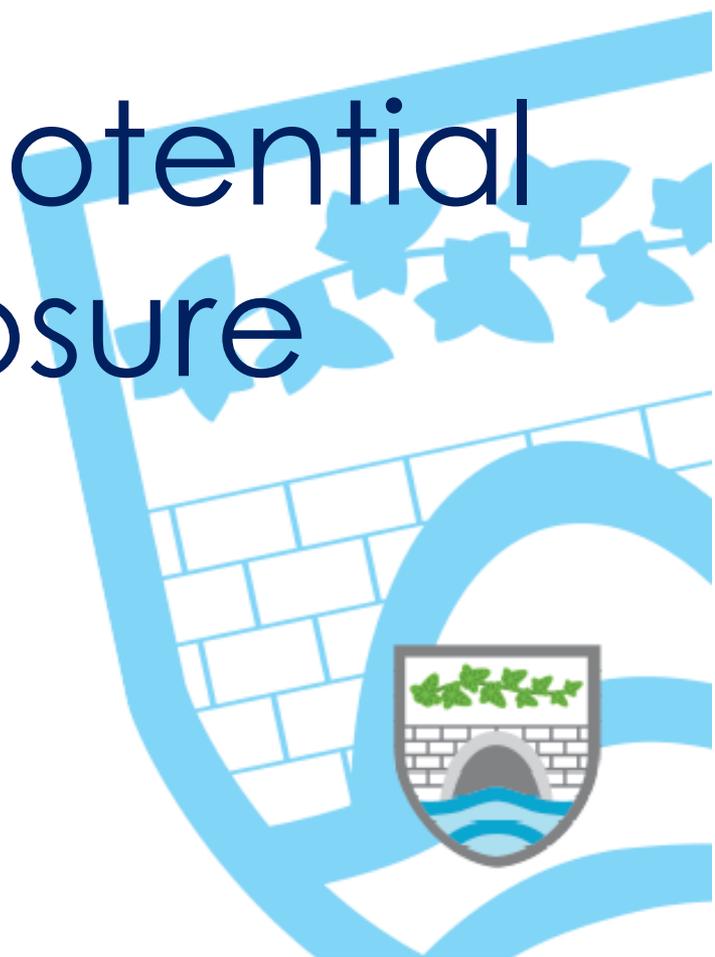


Ivybridge Community College

Preparing for potential College Closure



Due to the rapidly developing public health situation, the College may at some point be directed to close in order to put your health and safety first.

If this happens, parents/carers will be notified by text message and via the College website.

Today your tutor will talk you through the expectations if the College is closed in order to help you during this time of uncertainty.

Expectations and Advice during closure

1. Try and establish a **SENSIBLE ROUTINE** so you make the most of the day to support your studies
2. Try to follow good **LEARNING HABITS** with regular breaks, sensible eating and good sleep patterns
3. Use the excellent **RESOURCES** prepared by your teachers to support your learning using;
 - Updates on Epraise
 - Emails to your student College account
 - Resources / Handouts which you can access via the College website
 - Resources available on the College VLE: Moodle
 - Completing an online quiz, test, work set on a particular website eg Sparx, Mathswatch, Seneca, Bedrock
 - Using your KITE booklets with the Self Testing Toolkit
 - Reading for pleasure

Expectations during a closure

Learning Diary and Planning Learning

- Plan and keep a diary of what you are doing or, better still and use normal travel time to plan what you will cover over the course of the day and then record and review what you covered at the end of the day.
- Plan for a mix between specific activities that have been set and use the **KITE booklets** and **Self Testing Toolkit** to review what has been learnt so far this year.
- **Here is an example of how a day studying from home might look:**

Tutor / Travel Time		At the start of the day, check on Epraise and refer to Handouts/Moodle for any assigned work and plan your schedule for the day.
Lesson 1 – 9:10-10:10	English	Complete any tasks assigned during the time the normal lesson would take place. If time remains, use the KITE booklets alongside the Self Testing Toolkit (Blind Mind Mapping, Flash Cards and Cumulative Quizzing) to support your knowledge retrieval. All of the above can be supplemented by reading for at least half an hour.
Lesson 2 – 10:10-11:10	Science	
Lesson 3 – 11:30-12:30	Maths	
Lesson 4 – 12:30-13:30	Art	
Lesson 5 – 14:15-15:15	French	

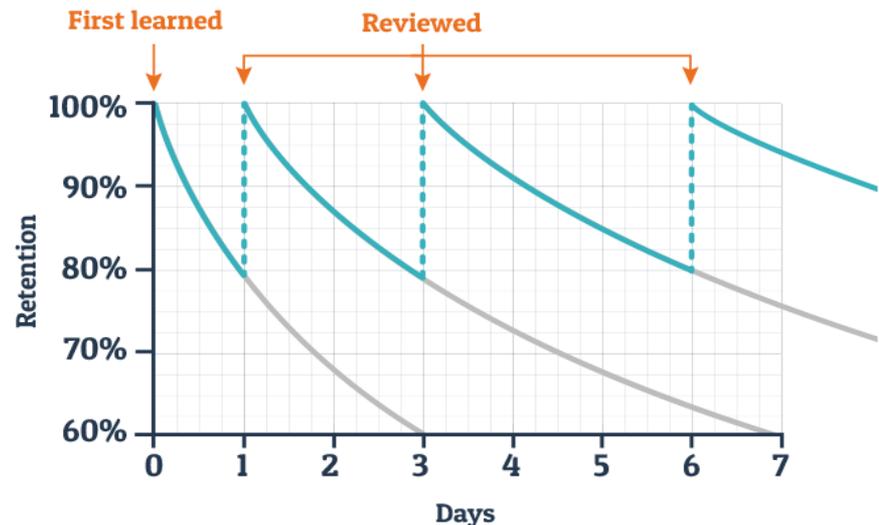
Expectations during a closure

This 'closure' provides a fantastic opportunity to review learning so far this year and in past years!

We will all avoid any potential long term impact of not being in school by using the time to review previous learning.

This is best done in **short chunks** and then **reviewed** and then **revisited** on more than one occasion after the information or knowledge was first encountered. This is a process usually planned by teachers but can also be planned by you as the Learner.

Typical Forgetting Curve for Newly Learned Information



Expectations during a closure

Please ensure **all completed work** is kept in a folder ready for your teachers to check on our return to College.

Your teachers will **keep in contact** with you via **Epraise** and your **College Email** account. You can email work to your teachers for feedback.

Expectations during a closure

Please now refer to the booklet your tutor has provided you with for further details and guidance.

A copy of this student booklet, along with a parent version, will be emailed home and also be available on the College website.

What do you need to do now?

Make sure you know your log on details for Epraise and your College account

Student access:

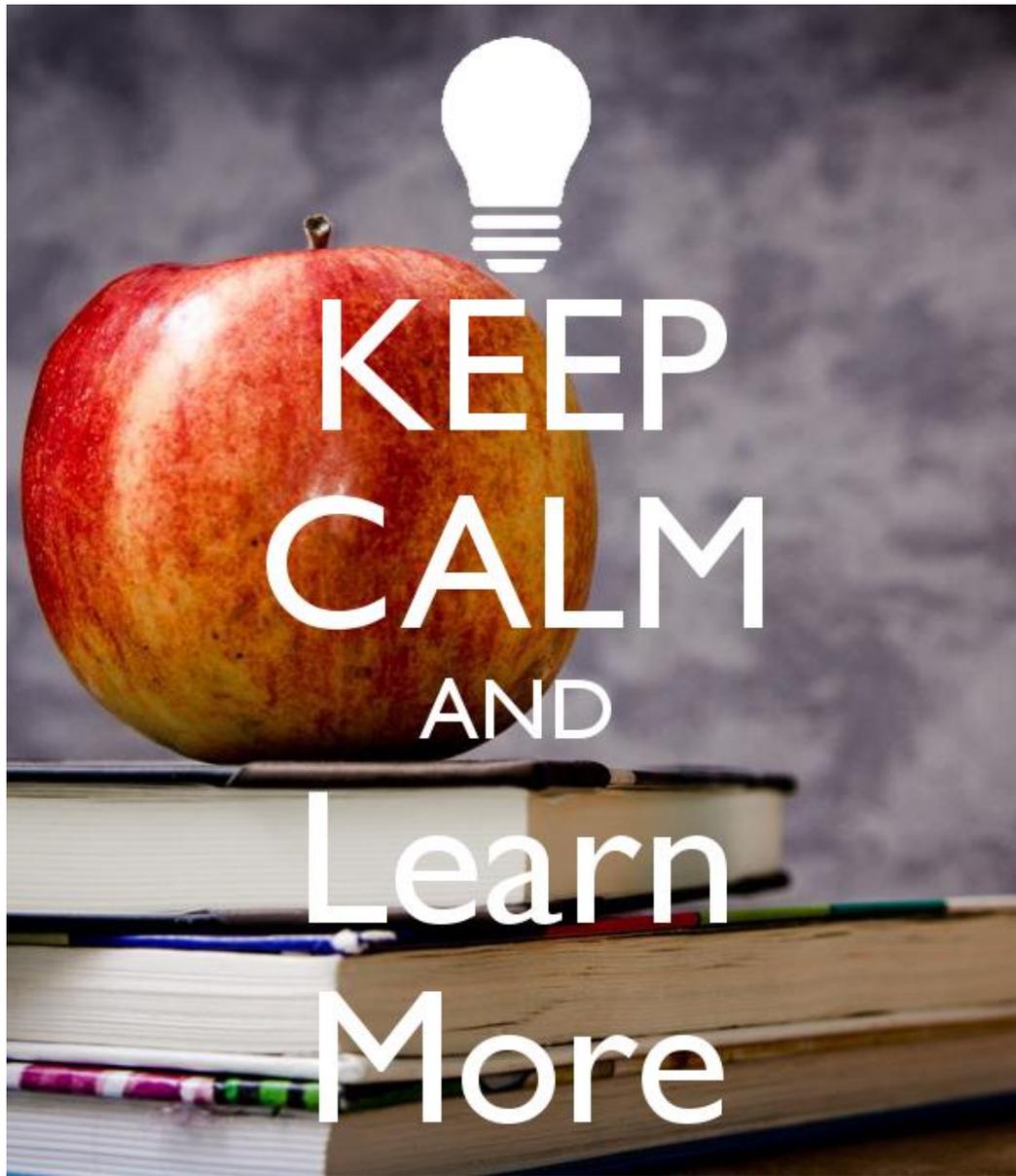
- **MyFiles** – Provides access to your personal documents (H drive), Classwork and Handouts. Files have to be downloaded and uploaded once changes are made.
- **OneDrive** – You will need to copy folders and files that you wish to access offsite. You have unlimited space to do this linked to your College account. Please see information attached.
- **Emails** – Students can access email through the College website under the quick links section.

Password Reset help- If you have forgotten your College password you will need to ask your parent or guardian to email ictsupport@ivybridge.devon.sch.uk from their registered contact email address and ask for this to be reset. We are only able to reset passwords that come from email addresses that have been registered by the College.

If you are missing any key resources or need to collect your exercise books, please visit department areas today and ask your teachers for replacements.

Expectations during a closure

- **Don't Worry** and continue to talk to a trusted adult
- If you're worried about elderly relatives, find different ways to keep in touch – text, video calling etc...
- Get your information from trusted sources.
- Don't worry about what you cannot control, but do what you can to help to keep safe – washing hands
- Do things that you enjoy, within the recommended guidelines, and keep yourself busy. However, remember that the advice is to avoid social gatherings.
- If during this time away from College you feel unsafe or are worried about the safety of someone else, and don't have an adult to turn to, you can contact the **College Safeguarding team** via the **College website**.



KEEP
CALM
AND
Learn
More

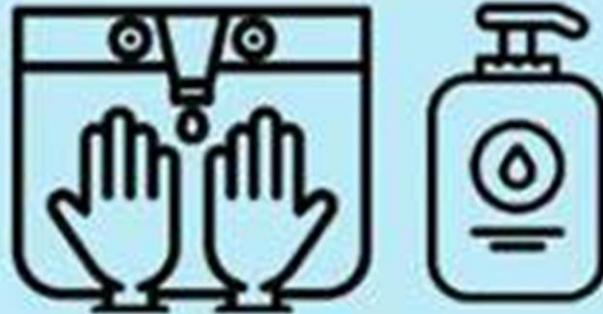


Opportunity • Endeavour • Excellence • Achievement at Ivybridge

Coronavirus

Staying Healthy

1



Wash your hands with soap and hand sanitizer,
especially after visiting the bathroom and before eating.

2



Avoid touching your face—
especially your eyes, nose and mouth.



Stay **SAFE**, Be **KIND**, Be **RESPONSIBLE** and look after yourself and others in your community:

The Ivybridge Way ...

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