

Headteacher
School or Academy

School Age Immunisation Service
Virgin Care Services Limited,
Agriculture House,
Pynes Hill,
Exeter
Devon
EX2 5ST

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e: val.scrase@virgincare.co.uk

8th October, 2019

Dear Headteacher,

For the purposes of OFSTED Inspections this letter provides a Devon/ Plymouth/ Torbay Council School or Academy with evidence that the School Age Immunisation Service, Virgin Care Ltd have in place Safeguarding Policies to ensure that all the relevant pre-recruitment checks are carried out on all staff who visit schools.

Virgin Care Ltd can confirm it complies with the recruitment processes and on-going employment checks for all staff as follows:

- Verification of identification checks
- Right to Work in the UK checks. Where applicable, relevant qualification & registration checks
- Employment history and reference checks
- Where eligibility exists an Enhanced DBS check is carried out including checks against the DBS Children's Barred List
- Virgin Care Ltd carry out a rolling programme of 3 yearly DBS re-checks on all staff who require an Enhanced DBS Disclosure (Not mandatory)
- All staff have a contractual obligation to inform Virgin Care Ltd if they receive a reprimand, final warning, caution or conviction by the Police or Courts whilst employed with Virgin Care Ltd

All Virgin Care Ltd staff attending schools during the course of their employment will be able to provide photo identification.

As part of carrying out their clinical duties in schools our staff will require use of their iPads, laptops and mobile phones so that they can access the electronic child consent record. The staff require 4G connectivity for their iPads– in areas of poor connectivity if it was possible for them to access the school WiFi then this would be very helpful.

Yours sincerely



Val Scrase
Head of Operations

Virgin Care
w: www.virgincare.co.uk