



20 January 2020

Rachel Hutchinson  
**Principal**

Dear Parent or Carer

## **Re: Parent Governor Vacancy**

There is a vacancy for a parent governor on our College's Governing Board and I am writing to invite nominations to fill this vacancy. Please think about becoming a governor, or encouraging others to volunteer.

Parent governors are welcomed as valued members of the governor team and play an important role; the Governing Board works together as a group, meeting at least once every half term. Together they are responsible for the strategic direction of the College, promoting high standards of educational achievement and ensuring our resources are used to maximum impact. Life as a governor is interesting and varied and we feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the College's performance.

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training. Those new to being a governor are expected to attend induction training. The term of office for parent governors is 4 years or earlier if their children leave the College. For further information about the role please get in touch with Mrs M Vincent, Clerk to Governors, who will be happy to help.

If you would like to apply please write for the attention of the Clerk, giving full details about yourself, what skills you can bring to the Governing Board and how you would contribute as a parent governor. Letters of application to be returned to the Clerk no later than **12 noon on Tuesday, 11 February 2020.**

Applications must be from parents or carers with children at the College on the day the vacancy closes.

The enclosed sheet summarises the disqualification criteria to serve as a governor. Anyone applying must certify that he/she is not disqualified for any reason. Parents/carers who have paid employment in the College for 500 hours per academic year or more or who are elected members of the Local Authority are not eligible to apply.

Yours sincerely

Michael Saltern  
**Chair of Governors**

Enc.

**Opportunity • Endeavour • Excellence • Achievement at Ivybridge**

## Disqualification Criteria

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);
- is subject to a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief order or an interim debt relief order;
- has had his or her estate sequestered and the sequestration order has not been discharged, annulled or reduced;
- is subject to:
  - I. a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
  - II. a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
  - III. a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - IV. an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children;
- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;
- is disqualified from registration for childminding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses to allow an application to the Disclosure and Barring Service (DBS) for a DBS check.