

# Enrichment Week 2020

## Girls Active Water Sports Experience



<b>Name:</b>	Girls Active Water Sports Experience
<b>Package Number:</b>	8
<b>Date:</b>	Monday, 29 June – Friday, 3 July 2020
<b>Cost:</b>	£325.00
<b>Trip Leader:</b>	Mrs C Mitchell
<b>Tour Operator:</b>	Elemental UK, Cornwall
<b>Places Available:</b>	30 Places – Year 8 and 9

### Overview

The PE Department has organised a five day, four night trip to Newquay, Cornwall for the girls in Year 8 and 9.

We will be leaving Ivybridge Community College on the morning of Monday, 29 June and will return on Friday, 3 July at 3.30pm. The students will be travelling by minibus and staying at Ocean Lodge in Newquay.

The cost of the trip is £325.00 this includes accommodation, activities and all food whilst at the venue. The hotel will provide you with breakfast, packed lunch and a delicious evening meal every day during your stay. If you have any special dietary requirements please let us know so we can cater for everyone.

We will be using the College minibuses during the week to transport the students between the Tolcarne, Newquay and Swanpool, Falmouth locations where they will experience a variety of water sport and team building activities.

The students will be allowed to wear their own clothes throughout the trip but will be need to ensure that they are activity ready. They will also be required to carry an Emergency Contact Card with them at all times (provided by the College) which will contain the details of where they are staying and teaching staff details.

The trip is an excellent opportunity for students to experience a variety of activities including water sports in a girl's only environment.

### Payment

#### Payment Information

Booking and payment of a package must be made using ParentPay. If you have not used it before, please go to [www.parentpay.com](http://www.parentpay.com) and log in to activate your account and use the user name and password sent to you by the College.

All packages have a maximum number of spaces and are offered on a 'first come first served' basis. All packages are different with regards to the number of available spaces. If a package is full, students must choose an alternative package.

Once booking is completed and deposits are paid, a student's place is automatically secured. Students' details will be extracted from SIMS for offsite trips to include parent contact details, medical information, and allergies. Please ensure you inform the College of any changes in

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personal details. The act of booking and paying for your child's package on ParentPay represents consent for them to participate in that chosen package.

If you would like further information regarding ParentPay or you encounter any complications please do not hesitate to contact [orders@ivybridge.devon.sch.uk](mailto:orders@ivybridge.devon.sch.uk) or telephone the College and ask to speak to the Finance Team.

### Payment Plan

We now ask that you begin to make payments via ParentPay. To ensure that all money is paid to the travel company in accordance with their deadlines, a suggested schedule of payment is detailed below:

By Monday, 25 November 2019	<b>£50.00 initial deposit</b>
By Monday, 6 January 2020	<b>£75</b>
By Monday, 3 February 2020	<b>£100</b>
By Monday, 2 March 2020	<b>£100</b>

### Deposit and Schedule of Payment

After Monday, 6 January, you are committed to the package that is signed up for and all the costs involved. No refunds are possible after this date. If there is an exceptional circumstance where your son/daughter is unable to attend the package chosen, please contact Helen Reddy ([enrichmentweek@ivybridge.devon.sch.uk](mailto:enrichmentweek@ivybridge.devon.sch.uk)) to discuss. If another student can fill your son/daughter's place, then a full refund will be made by the College.

### How to Pay

1. ParentPay must be used to sign up all students for Enrichment Week
2. Select a package (subject to availability)
3. Follow the schedule of payment outlined in the overview on the College website
4. Return Slip – return the attached slip to your son/daughter's Tutor by **Monday, 13 January 2020**. By handing in the return slip you are confirming payment of your deposit, chosen package and informing the College of any personal information that has changed since September 2019. You are also confirming your agreement with all the guidelines set out in the booklet. We also need to know about swimming ability if attending water-based activities
5. All Early Sign-Up packages will go live on parentpay from **Friday, 8 November**

### Financial Assistance

Financial assistance is available for pupil premium students, with a maximum of £50 for each eligible student.

Please email **Helen Reddy** at [enrichmentweek@ivybridge.devon.sch.uk](mailto:enrichmentweek@ivybridge.devon.sch.uk) to discuss the assistance. Deposits must be made for a package prior to receiving the financial support. The support will be made directly to parentpay.