



18 October 2018

Dear Parents/Carers

**Ivybridge Community College Performing Arts Show, 2018 – 'COURAGE'**

I am writing to inform you that your son/daughter will be performing in the Performing Arts Show 'COURAGE!' from **Wednesday, 12 December, until Saturday, 15 December 2018.**

The show will be running for four nights (starting each night at **7.00pm**), one daytime show (Saturday matinee starting at **2.00pm**) and one daytime performance for primary pupils and selected Year 7 students (on the Thursday, starting at 1.30pm).

The show will take place in the Sports Hall with an audience capacity of 375 every night. Please see below an outline for the show week. All students are expected to perform in all the shows. Please note all students will receive a second letter to confirm December rehearsal times and costume.

**The Show Week: Monday, 10 December – Saturday, 15 December 2018**

Day	Time	Event	Who is required and Important info
Monday, 10 December	8.45am 9.30am 1.30pm 2.15pm 2.30pm 3.45pm – 6.30pm  5pm 7.30pm	<b>Cast Meeting &amp; Warm Up</b> <b>Act 1</b> Technical Rehearsal <b>Lunch</b> <b>Cast Meeting &amp; Warm Up</b> <b>Act 2</b> Technical Rehearsal <b>Primary Dance &amp; Primary Team</b> to meet in the gymnasium and to be collected from the gymnasium Dress Rehearsal for whole cast End of rehearsals	Meet in the Sports Hall Bring plenty of snacks and drinks The show programme will be issued to students in advance of the show week Students to be collected from Sports Hall car park at 7.30pm
Tuesday, 11 December	8.45am 9.30am 1.30pm 2.15pm 2.30pm 3.45pm – 6.30pm  5pm 7.30pm	<b>Cast Meeting &amp; Warm Up</b> <b>Act 2</b> Technical Rehearsal <b>Lunch</b> <b>Cast Meeting &amp; Warm Up</b> <b>Act 1</b> Technical Rehearsal <b>Primary Dance &amp; Primary Team</b> to meet in the gymnasium and to be collected from the gymnasium Dress Rehearsal for whole cast End of rehearsals	Meet in the Sports Hall Bring plenty of snacks and drinks Students to be collected from Sports Hall car park at 7.30pm
Wednesday, 12 December	10.30am – 11.30am 12.30pm – 1.30pm 1.20pm – 2pm 2.15pm – 3.30pm 3.30pm 5pm – 10.15pm  7pm	Rehearsal and costume Show - Selected Performances Lunch Exeter University Gymnastics Show Cast to go home Casting meeting in the Sports Hall for 5.15pm. <b>Performance 1</b>	Meet in Sports Hall Bring plenty of snacks and drinks All costumes are required for all performances All Cast to watch the University Show. Meet in the Sports Hall Whole cast to meet in the Sports Hall prior and post show Costume is required Students to be collected from Sports Hall car park at 10.15pm



Day	Time	Event	Who is required and Important info
Thursday, 13 December	12 noon – 2.30pm 1.30pm – 2.30pm 3.30pm 5.15pm – 10.15pm 7pm	<b>Act 1</b> Cast meeting and preparation <b>Primary Show – Act 1 only</b> Cast to go home Casting meeting in the Sports Hall for 5.15pm. <b>Performance 2</b>	Act 1 cast only to meet in the Sports Hall prior and post show Costume is required. Lunch is required Whole cast are required Students to be collected from Sports Hall car park at 10.15pm
Friday, 14 December	3.30pm 5.15pm – 10.15pm 7pm	Cast to go home Cast meeting in the Sports Hall for 5.15pm <b>Performance 3</b>	Whole cast to meet in the Sports Hall prior and post show Students to be collected from Sports Hall car park at 10pm
Saturday, 15 December	12 noon – 4.30pm 2pm 4.30pm – 5.30pm 5.30pm – 10.15pm 7pm	Cast meeting and preparation <b>Performance 4 (Matinee)</b> Break for tea Cast meeting in the Sports Hall for 5.30pm <b>Performance 5</b> Final cast meeting & farewells	Whole cast - All students to remain in College between shows. Whole cast – Due to the final show there will be 'thanks' given and cast meeting Students to be collected from Sports Hall car park at 10.30pm

### Information on the Show Week

The show week (outlined above) involves a huge commitment for you and your child. Please find a list of important tips for you and your child to follow ensuring the week is effectively run:

- Students must write dates in their planner of rehearsal and the performance times
- Students are allowed to wear sport/leisure type clothing Monday 10, 11 and 12 December into College
- College uniform must be worn Thursday, 13 December and Friday, 14 December of the show week **UNLESS** students are performing in primary and university shows. If students are performing or rehearsing sports clothing is to be worn throughout the day
- Students are required to attend lessons when they are not performing and rehearsing
- Students will break at normal times at break and lunch times on Monday, Tuesday and Wednesday of the rehearsals
- Students performing on Thursday (Primary Show) during the day will require a packed lunch as performances are through the College lunchtime
- Those students requiring free school meals for Wednesday, 12 and Thursday, 13 December must inform Mrs Reddy before Thursday 6 December to prepare the kitchen. A packed lunch will be prepared for students. Students must collect the meal during break time from Mrs Reddy
- All students are responsible for their own clothing and costume throughout the show
- Students must arrive on time for all rehearsals and performances
- Dropping off and collecting students after shows – please park cars in the main College car park. Meeting point for parents will be Peverall Hall for all students and not inside the Sports Hall after the show
- Students will be required to bring their own food and drink for all the shows and rehearsals, no students will be allowed to leave the College to buy food from the shops unless a note has been written in the planner giving permission by parents. This note must be shown to Mr Saunders or Mrs Reddy
- There will be a cast meeting prior to show, this is to ensure all students are prepared for their performances
- There will be a cast meeting post show, this is to ensure all students have collected their belongings and receive feedback. Students will meet in the Sports Hall as all the changing rooms must be cleared before a safe departure



### Information Continued....

- All students must speak with their subject teachers prior to the Performing Arts Show. Every effort must be made to catch up with work that is missed due to rehearsals and shows
- A **second letter** will be provided to students nearer to the show confirming further rehearsal times and final information for the show.

For the show to be a success this year, I am providing extra rehearsals outside College hours in addition to the rehearsals the students are already attending. This is to fully prepare the gymnasts and dancers for the event.

The cast this year consists of over 400 students, therefore it is very important that the following information is communicated to you. It is essential that students attend the sessions outlined. In some circumstances I am aware that for some students the below dates may be a problem. Please speak directly to the teacher in charge of the performance piece to ensure they are aware of rehearsals being missed.

### Weekend Performing Arts Show Rehearsal Times

Rehearsals will take place in the gymnasium, dining hall and Sports Hall. Students are required to enter the College via the dining hall car park or main car park. These sessions are in addition to the normal lunch and after College sessions.

### Show Additional Rehearsals Dates

Date	Times	Performance Group	Venue
Friday, 19 October	9am – 12pm	Acrobatic Training for full partnerships only	Gymnasium
Tuesday, 23 October	10am – 4pm	Junior Dance Company	Studio 2
Wednesday, 24 October	10am – 4pm 10am – 12pm 2pm – 4pm	Junior Dance Company Acrobatic Training for full partnerships only Girls Team	Studio 2 Gymnasium Gymnasium
Thursday, 25 October	9am – 12.30pm 1pm – 3.30pm 3.30pm – 6.30pm	Halloween (Team Acrobatics) Polar Express (Team Gym) Chinese New Year (Girls Team)	Dining Hall Dining Hall Dining Hall
Friday, 26 October	10am – 1pm 12 noon – 4pm 2pm – 4pm	Valentines (Senior Dance Company) Merry Go Round (Primary Team Gym) Hidden Mirrors (Tertiary Dance)	Dining Hall Gymnasium Dining Hall
Saturday, 27 October	9am – 2.30pm 2pm – 5pm 5pm – 7pm	Merry Go Round (Primary Team Gym) Halloween (Team Acrobatics) Polar Express (Team Gym)	Dining Hall Dining Hall Dining Hall
Friday, 2 November	3.45pm – 5.30pm	Collaboration Performances - MTG, IMTG, JMTG, Gymnasts and Dancers	Dining Hall
Saturday, 10 November	9am – 11.30am 11.30am – 2.30pm 12 noon – 4pm 10am – 1.30pm 3pm – 5pm 1pm – 6pm	Valentines (Senior Dance) River Erme (Year 9 GCSE Dancers) Tear Drops (BTEC PA) Festival of Colour (Recreational Gymnastics) Summer Solstice (Recreational Dance) Polar Express (Team Gym)	Gymnasium Gymnasium Performance Hall Dining Hall Gymnasium Dining Hall
Sunday, 11 November	9am – 12 noon 9am – 11.30am 10am – 1.30pm 2pm – 4pm 12 noon – 3pm 3pm – 5.30pm 5.30pm – 7pm	All characters, opening gymnasts & dancers Acrobatic Training for full partnerships only Festival of Colour (Recreational Gymnastics & Dancers) Summer Solstice (Recreational Dance) Halloween (Team Acrobatics) Polar Express (Team Gym) Chinese New Year (Girls Team)	Dining Hall Performance Hall Gymnasium Dining Hall Dining Hall Dining Hall Dining Hall



Date	Times	Performance Group	Venue
Saturday, 24 November	9am – 11 noon 9am – 1pm 11am – 2pm 12 noon – 4pm 2pm – 4pm 1pm – 3pm 3pm – 5.30pm 5pm – 7pm	Valentines (Senior Dance) Festival of Colour (Recreational Gymnastics & Dancers) River Erme (Year 9 GCSE Dancers) Tear Drops (BTEC PA) & JMTG, IMTG & MTG Summer Solstice (Recreational Dance) Halloween (Team Acrobatics) All characters, opening gymnasts & dancers The Den (Boys Team Gym & Girls)	Gymnasium Dining Hall Gymnasium Performance Hall Gymnasium Dining Hall Dining Hall Dining Hall
Sunday, 25 November	9.00am – 12 noon 12.30pm – 3.30pm 3.30pm – 5pm 4pm – 7pm	Halloween (Team Acrobatics) Polar Express (Team Gym) Chinese New Year (Girls Team) JMTG, IMTG, MTG, Characters, BTEC	Dining Hall Dining Hall Dining Hall Dining Hall
Sunday, 2 December	TBC	Rehearsal times to be confirmed in second letter	TBC
Saturday, 8 December	TBC	Rehearsal times to be confirmed in second letter	TBC
Sunday, 9 December	8.45am – 7.30pm	Technical Rehearsal of the show for the whole cast	TBC

### Costume and Finale T-Shirts for Sale

It is important that all students are aware of their costume and requirements for make-up and hair styles for the performances they are in. All students will be informed in advance of the show by their individual teacher.

There is a **Performing Arts Show T-shirt** available for all members of the cast. The shirts must be worn for the finale. The cost of the t-shirt is £10. The t-shirt will have the logo of the show and can be ordered from Mrs Reddy any breaktime from the Gymnasium. The t-shirts come in all sizes; assistance will be given when ordering a t-shirt. Please make payments as soon as possible! T-shirts will be given to all the students prior to the show. Sample tee shirts are available to try on prior to ordering.

The **cost of costumes** for the performance is heavily subsidised by the College. However, if your child requires a costume for their performance, we require a contribution towards the cost of this. The costs are as follows:

- Students in 1 performance = £8
- Students in 2 performances = £10
- Students in 3 or more performances = £12

Please make cheques payable to **Ivybridge Community College**. All costume will be kept in College unless they are required to be washed inbetween shows. All students will be given their costume in a named bag. All costume must be cared for and kept neat and tidy. Please note that students will not keep their costume at the end of the show and must return all items.

### Tickets On Sale

I do hope that you will come and watch your son/daughter perform; Tickets will be available from 10am on Friday 19 October at our online box office: [www.ticketsource.co.uk/ivybridge](http://www.ticketsource.co.uk/ivybridge)

Tickets are £10 for adults and £8 for concessions for the Wednesday, Thursday and Saturday afternoon performances. Tickets for Friday and Saturday evening performances are £12 for adults and £10 for concessions. Wheelchair accessible seats are not available online, please email [boxoffice@ivybridge.devon.sch.uk](mailto:boxoffice@ivybridge.devon.sch.uk). Tickets will also be available in person from College reception from 10am on Monday 29 October.

### Show DVD

A DVD of the show will be available and this can be purchased in advance along with your tickets at the online box office. This will be of the Saturday performance and will be available for collection



after Christmas. We will post in the bulletin and on the college website when the DVDs are available to be collected.

### **Christmas Market**

Prior to every show, there will be a Mini Christmas Market held in Peverall Hall with items of clothing, cakes, refreshments, mulled wine, sweets, popcorn and Christmas decorations for sale. If you are interested in selling items at our Christmas Market throughout the week from Wednesday, 12 to Saturday, 15 December (you can do 1, 2, 3 or 4 evenings!). Please contact me at the College or complete the form below.

### **Raffle Prizes & Hampers**

We are also creating **Christmas hampers**, so please do bring in items for the food and drink hampers! Tickets will be on sale on the nights of the shows to win luxurious hampers and prizes!

### **Sponsorship**

If any parent/guardian has contacts or details of sponsorship, then please do contact me at the College. All sponsorship will go back into the development of Performing Arts at the College and assist with the production of the Show. If you are able to contribute in any way to the Performing Arts Show, advertisement of your company can go into the programme and your company will be advertised on the 13ft screen on the wall. Please do email me directly with this information.

### **Hosting Students**

This year we have 30 German students visiting the College for the duration of the show to perform and experience our culture. If you are interested in hosting students then please do inform me through your child. Further information will then be passed to you and contact will be made. The dates are Saturday 8 December to Saturday 15 December.

### **Helping with Costume**

There are many items of costume to be made for the show, and I would appreciate all the parental support we can get. Costume-making sessions are on the form below. Please note if you are able to make a few hours on any of the dates it would be greatly appreciated. Please make a note if you are able to take costume home to sew! Please complete the return slip to Mrs Reddy.

### **Helping during the show week**

We are looking for parents to help throughout the show week! If you would like to assist with costume changes, makeup and hair styles please let me know! Please see the return slip for details. Please inform me of the dates you are available.

### **Communication & Facebook**

We now have a Facebook group for the Performing Arts Show, which will include up-to-the-minute updates about the show. You can request to join the group here (or search Facebook for 'ICC Performing Arts Show'): <https://www.facebook.com/groups/ICCPPerformingArtsShow/>

Please use Facebook or email to communicate any questions or issues you may have.

### **Concerns or Questions**

If there are any problems then do please contact me at the College by email [hreddy@ivybridge.devon.sch.uk](mailto:hreddy@ivybridge.devon.sch.uk) or facebook. A further letter will be given to students to remind them of the costume requirements and confirmed programme for the weekend rehearsals in December. Please complete the return slip and hand in an envelope to me, any break time, in the Gymnasium leading up to the show.

Thank you for all your support, I hope 'Courage' is a huge success. I wish your son/daughter the best of luck for the show. May I take this opportunity to congratulate your child on performing in this year's Performing Arts Show, and to thank you for your support.

Yours faithfully  
Helen Reddy

**Head of Performing Arts**



### Performing Arts Show - 'COURAGE'

Please return this sheet to Mrs Reddy during break times in the gymnasium or the Performing Arts Office. The **Payment** for costume and T-Shirt can be paid together.

**Name of Student:**.....**Tutor:**.....

	Size/ Amount /Comments	Amount to Pay	Please Tick
<b>Costume</b>	1 Performance @ £8	£8	
	2 Performances @ £10	£10	
	3 Performances @ £12	£12	
<b>T Shirt Order</b> (To be worn for the finale)	Childs Small	£10	
	Childs Medium	£10	
	Childs Large	£10	
	Childs XL (Size 6/8)	£10	
	Adult Small (Size 8/10)	£10	
	Adult Medium (Size 12)	£10	
	Adult Large (Size 14+)	£10	
<b>Hosting a German Student</b>	Please make any comments here:	Yes / No	
<b>Christmas Market</b> (Selling items in Peverall Hall)	Please make any comments here:	Yes / No	
<b>Sponsorship</b>	Please make any comments here:	Yes / No	
<b>Help with costume</b> (You can stay at the College or take home. There will be additional dates for December)	Saturday 27 October	Yes / No	
	Sunday 10 November	Yes / No	
	Sunday 11 November	Yes / No	
	Saturday 24 November	Yes / No	
	Sunday 25 November	Yes / No	
	Please make any comments here:		
<b>Help during the week</b> (Arrive from 5.15pm to assist with back stage. Please state what you can do and what you would like to help with. A rota will be produced and handed to parents)	Monday Dress Rehearsal	Yes / No	
	Tuesday Dress Rehearsal	Yes / No	
	Wednesday	Yes / No	
	Thursday	Yes / No	
	Friday	Yes / No	
	Saturday Matinee	Yes / No	
	Saturday Evening Show	Yes / No	