

# Ivybridge Community College

## Meet the Tutor Event

### Parent/Carer Information Guide 2026





29 June 2026

Dear Parent/Carer

**Re: Year 6 to 7 Transition**

We warmly welcome you to Ivybridge Community College. We hope that it was useful to meet your child's Tutor and that your child will find the Year 7 Transition Day both supportive and exciting.

This booklet contains all of the information you should need before September 2026. On the Year 7 Transition Day your child will also come home with:

- a student friendly transition booklet
- a booklet containing a selection of transition tasks to complete over the summer
- a novel, Tomorrow's Ghost, written by award winning author Tanya Landman to read and enjoy over the summer

During the first couple of weeks in September we will be running an event for parents and carers of Year 7 students where we will provide further support and guidance for Home Learning, ClassCharts, Enrichment and more details on our Curriculum offer.

If you have any questions or concerns, please email [transition6@ivybridge.devon.sch.uk](mailto:transition6@ivybridge.devon.sch.uk)

Yours faithfully

Caroline Johnson  
**Director of Transition**



**Respect ■ Aspiration ■ Integrity ■ Compassion**

# Contents

Parental copies of inserts regarding useful College information:

1. Key Contact Details
2. Parent/Carer and Student Home College Agreement
4. Curriculum Vision and Design
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6. Essential Equipment – Ready to Learn
7. Bus Service Information
8. Pupil Premium Charter Parental Information
9. ClassCharts App Information \*\*
10. ParentPay and Login Information
11. Musical Instrument, Singing and Acting Lessons 2026-2027
12. Aspens – Example Menu

**\*\* Note:** Login details will only be sent once your child is on-roll in September. Please keep this booklet safe to use then.

## Disclaimer

Thank you for reading the information enclosed in this booklet. All information was accurate at the time of writing and is subject to change. Whilst every effort is made to ensure accuracy, please appreciate that details may change during the course of your child's education, because of government legislation or an agreed change of policy.

# Ivybridge Community College

## Key Contact Details

- **College Number** - 01752 691000
- **Student Absence Number** - 01752 891777
- **Email Address** - [icc@ivybridge.devon.sch.uk](mailto:icc@ivybridge.devon.sch.uk)
- **College Website** - [www.ivybridge.devon.sch.uk](http://www.ivybridge.devon.sch.uk)
- **Devon County Council Catchment Area Buses** – 0345 155 1019
- **Ivybridge Community College Bus Department (PLYM Buses)** – 01752 691000

| Student Agreement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Parent/Carer Agreement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <p><b>Home College Agreement</b></p> <p>The Home College Agreement is an important part of our College approach to establish a genuine partnership between the College, parents/carers and students.</p> <p>The Agreement is to clarify the Standards and Expectations that the College has of our students, to enable <b>all</b> students to be a positive member of our College community and, in doing so, contribute towards a safe, responsible, respectful and effective learning environment.</p> <p><b>The College's Behaviour and Uniform Policies are available on the College website.</b></p> <p>As a student of Ivybridge Community College I will commit fully to the life of the College and actively support the well-being of others by following the College's values and expectations.</p> | <p><b>Home College Agreement</b></p> <p>The Home College Agreement is an integral part of our College's approach to establish a genuine partnership between the College, parents/carers and students.</p> <p>The Agreement is to clarify the expectations that the College has of our parents/carers in support of the College. This support will allow your child to contribute towards a safe, responsible, respectful and effective learning environment, enabling them to be a positive member of our College community.</p> <p><b>The College's Behaviour and Uniform Policies are available on the College website.</b></p> <p>As a parent/carers of a student at Ivybridge Community College I/we will commit fully to the life of the College and actively support the wellbeing of my/our child by following the College's values and expectations.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p><b>Pride in Presentation</b></p> <ul style="list-style-type: none"> <li>• I will arrive to College, Tutor, Assembly and lessons on time.</li> <li>• I will be organised, bringing the correct equipment to College each day.</li> <li>• I will always wear my College uniform correctly and smartly every day to, from and in College, and take pride in my appearance adhering to the College expectations in relation to jewellery, make-up and hairstyle.</li> <li>• I will take pride in my work and present it to the best of my ability.</li> <li>• I understand that items brought onto the College site are my responsibility.</li> </ul>                                                                                                                                                          | <p><b>Pride in Presentation</b></p> <ul style="list-style-type: none"> <li>• I/we will make certain that my/our child attends College every day, except in cases of genuine illness or another legitimate reason. I/We will endeavour to schedule routine doctor and dentist appointments outside of College hours. If my/our child is absent I/we will telephone the College on the first day of absence on the Absence Line (01752 891777) and any consecutive day of absence by 8.30am.</li> <li>• I/we will not plan for family holidays, or other absences during term time. I/We accept that the College will refer any unauthorised absence of this nature to the Educational Welfare Officer, which may result in the issuing of a fixed penalty.</li> <li>• I/we will ensure that my/our child arrives on time for College. Where there is a genuine reason I/we will inform the College using the correct channels of communication.</li> <li>• I/we will make sure my/our child wears the full College uniform both to and from College each day and adheres to the College expectations set out in the Uniform Policy, particularly in relation to jewellery, make-up and hairstyle.</li> <li>• I/we will support the College procedures if my/our child chooses to not wear their uniform correctly.</li> <li>• I/we will ensure that my/our child is provided with the correct equipment for learning and a suitable bag to keep their College work neat and tidy.</li> </ul> |

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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>I/we understand that items brought onto the College site by my child are their responsibility.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Attitude to Learning</b> <ul style="list-style-type: none"> <li>I respect the vision and values of the College - The Ivybridge Way.</li> <li>I support the College Teaching and Learning and Behaviour approach. This includes accepting the use of rewards and sanctions to support me meeting the College's high standards and expectations.</li> <li>I will support the Virtues of Ivybridge Community College: Respect, Aspiration, Integrity and Compassion, and in doing so will develop as an individual during my journey at the College.</li> <li>I will be responsible in and around the College.</li> <li>I will complete all my work (including Home Learning and coursework) and meet any deadlines set by my teachers.</li> </ul>                                                                                                                                | <b>Attitude to Learning</b> <ul style="list-style-type: none"> <li>I/we will respect the vision and values of the College - The Ivybridge Way.</li> <li>I/we will support the College Teaching and Learning and Behaviour approach. This includes the use of rewards and sanctions to acknowledge and address the College's high standards and expectations.</li> <li>I/we will support the College staff, communicating with mutual respect in order to support my/our child's progress.</li> <li>I/We support the Virtues of Ivybridge Community College: Respect, Aspiration, Integrity and Compassion, and in doing so support my/our child in developing as an individual during their journey at the College.</li> <li>I/we will support my/our child to realise their potential through encouraging them to work hard.</li> </ul>                             |
| <b>Conduct</b> <ul style="list-style-type: none"> <li>I will follow staff instructions first time.</li> <li>I will act in a safe manner in and around the College.</li> <li>I will always treat everyone at the College with respect, care, consideration and tolerance.</li> <li>I understand that I have chosen to attend this College and will follow the Home College Agreement.</li> <li>I will not disrupt lessons. Examples of disruption include:             <ul style="list-style-type: none"> <li>Arriving late to lesson</li> <li>Shouting out answers, even if they are correct</li> <li>Asking my peers to borrow equipment</li> <li>Turning around in my chair</li> <li>Leaving my chair without permission</li> <li>Refusing to engage in schoolwork</li> <li>Distracting my peers</li> <li>Choosing not to follow instructions first time</li> </ul> </li> </ul> | <b>Conduct</b> <ul style="list-style-type: none"> <li>I/we will treat <b>all</b> Ivybridge Community College staff with respect and courtesy at all times.</li> <li>I/we understand that my/our child attending Ivybridge Community College is my/our choice and therefore I/we choose to support the Home College Agreement.</li> <li>I/we agree to not bring the College, its staff and students into disrepute via social media or other online platforms.</li> <li>I/we agree to follow the appropriate channels of communication should a concern or question arise.</li> <li>I/we are aware that if I/we bring the College into disrepute via social media or other online platforms this will be addressed by the College and if necessary, the Westcountry Schools Trust, and may in certain circumstances be referred to a legal representative.</li> </ul> |

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| <p><b>Effort</b></p> <ul style="list-style-type: none"> <li>• I will focus on my own work in lessons.</li> <li>• I will make every effort to respect the environment and those in it.</li> <li>• I will always work to the best of my ability and I will do whatever is required for me and my peers to learn.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                | <p><b>Effort</b></p> <ul style="list-style-type: none"> <li>• I/we will always make ourselves available to the College by providing an up to date telephone number and email address.</li> <li>• I/we will be part of the whole College community. This means actively checking ClassCharts to monitor my/our child in College; reading my/our child's Reports/Trackers and attending any meetings or Parents' Evenings as requested by the College. I/we will do this to support my/our child to reach their potential at the College.</li> </ul>                                                                                                                                                                                                                                                                                                         |
| <p>I understand that this Home College Agreement will require me to go above and beyond the average school expectations and I sign it voluntarily to achieve an exceptional education and develop a positive character.</p> <p><b>This Home College Agreement should be signed electronically.</b></p> <p><b>In the event of a nil return we will assume that you are in 'agreement' and will uphold these expectations accordingly.</b></p> <p>Information that changes yearly or termly will be identified on our website. Whilst every effort is made to ensure accuracy, please appreciate that details may change during the course of your child's education, because of government legislation or an agreed change of policy.</p> | <p>I/we understand that this Home College Agreement will require me/us to go above and beyond the average school expectations. I/We sign it voluntarily because we believe that to achieve an exceptional education and develop a positive character for my/our child, the partnership between the parents/carers and the staff is vital.</p> <p><b>This Home College Agreement should be signed electronically.</b></p> <p><b>In the event of a nil return we will assume that you are in 'agreement' and will uphold these expectations accordingly.</b></p> <p>Information that changes yearly or termly will be identified on our website. Whilst every effort is made to ensure accuracy, please appreciate that details may change during the course of your child's education, because of government legislation or an agreed change of policy.</p> |



# Curriculum Vision and Design

## Our Curriculum Vision

At Ivybridge Community College it is our core purpose that all learners have access to a high quality, knowledge-rich, relevant, and challenging curriculum. Learners experience a broad and balanced curriculum that promotes intellectual curiosity and prepares them for the future.

Our aim is to deliver a coherent curriculum that inspires and builds on developing learners' knowledge and skills, helping them to become successful learners, confident individuals and responsible citizens.

The curriculum embraces creativity alongside a mix of more traditional subjects, blended with extensive extra-curricular enrichment opportunities, and places a high value on students' spiritual, moral, cultural, mental and physical development, living out The Ivybridge Way.

## Curriculum Design

At Ivybridge Community College, our Curriculum is a blend of three key components:

- Academic Subjects
- Personal Development
- Enrichment

Our academic curriculum is carefully designed and delivered by subject experts. For each subject, powerful knowledge is deliberately chosen and carefully sequenced at each stage to allow students to make connections and challenge and deepen their thinking and understanding.

At Ivybridge Community College, we believe that alongside a rigorous academic curriculum, it is essential that students are provided with the opportunity to explore and develop as young learners, ready to embrace the ever-changing world around them, and be encouraged to take part in a wealth of enriching experiences and activities whilst at the College.

Students will follow our CPSHE programme, alongside Character Education, which supports academic studies by helping students to develop skills such as teamwork, communication and resilience which are crucial to navigating the challenges and opportunities of the modern world. Our CPSHE programme also incorporates careers advice, guidance and information, development of Spiritual, Moral, Social and Cultural qualities and the Relationships and Sex Education (RSE) curriculum.

Throughout Years 7 to 11, students take part in Core Physical Education each week; the College fully embraces the notion of sport for all: for enjoyment and for physical and mental wellbeing.

## Key Stage 3 Curriculum Overview

Ivybridge Community College works closely with its partner primary schools to ensure continuity and progression from the primary phase to the secondary phase.

Our curriculum in Key Stage 3 (Years 7 to 9) recognises the National Curriculum as a minimum entitlement. All students, regardless of their starting point, follow an ambitious and far-reaching curriculum.

Students will study the following subjects: English, Mathematics, History, Geography, Religious Education, Science, Technology, Modern Languages (French or Spanish), Art, Drama, Music, Physical Education, ICT and Computer Science, and CPSHE.



# Ivybridge Community College

## Uniform Policy

### 2026 - 2027



**Respect ■ Aspiration ■ Integrity ■ Compassion**



**Sixth Form – for additional information about recognition and praise in the Sixth Form, please refer to the Sixth Form Handbook.**

|                                                            |                                |
|------------------------------------------------------------|--------------------------------|
| <b>Senior member of staff responsible for this policy:</b> | Ray Hennessy, Deputy Principal |
| <b>Principal:</b>                                          | Rachel Hutchinson              |
| <b>Contact details:</b>                                    | icc@ivybridge.devon.sch.uk     |
| <b>This policy will be reviewed by the College on:</b>     | July 2027                      |

## Foreword

Ivybridge Community College takes pride in the professional appearance and dress of our students. It is a College requirement that all our students wear the full College uniform correctly at all times. Parent/carer and student cooperation is essential if we are to maintain this high standard. Students who arrive at College in attire that does not meet the required standards will be supported in making the necessary adjustments, in accordance with established College policy. Students are expected to meet the Code of Dress at all times and take pride in the wearing of the College uniform both to and from College and throughout the College day.

## Why?

School uniform plays a key role in promoting pride, self-confidence, and a feeling of belonging across the student body. These factors contribute to students' well-being, removing the additional pressures of deciding what to wear and added stress of meeting the expectations of their peers. Additional reasons for securing high standards on student uniform and appearance include:

- Supports the learning of adherence to routines, rules and guidelines
- Supports individuals to operate as a team
- Decreases anxiety linked to fashion trends
- Decreases anxiety linked to financial demands
- Decreases time pressures associated with morning routines
- Instills a sense of pride
- Instils a sense of community and belonging
- Supports the safeguarding of individuals
- Addresses potential financial inequalities – 'levels the playing field'
- Supports our mission to combat bullying – everybody the same.

## Committed to Removing Barriers

So that all stakeholders are fully informed and able to prepare well, our standards and expectations will be communicated clearly, consistently and repeatedly throughout the year.

Throughout the College day, gate duty, Assemblies, Tutor Time and lessons will be used to repeatedly communicate the high standards expected and to provide support when and where needed.

At Ivybridge Community College, we believe that every child must be given the opportunity to present themselves smartly alongside their peers.

We commit to exploring all potential barriers, that may exist to prevent a child from achieving the expected standard and, where possible, we will provide the required support to remove these barriers.

When required, any student, on any day, will be supported to ensure that they can attend lessons correctly dressed.

Additional support, including financial support can be explored by emailing the College at [icc@ivybridge.devon.sch.uk](mailto:icc@ivybridge.devon.sch.uk)

Any issues relating to SEND and other additional needs of students will be supported on a case-by-case basis by our dedicated SEND Team.

Please contact Dec Farrell, Assistant Principal – Director of SEND at [icc@ivybridge.devon.sch.uk](mailto:icc@ivybridge.devon.sch.uk).

# Preparing for Success

## Clear, consistent and constant communication of standards

To support all stakeholders to be fully informed of standards, expectations and routines linked to student uniform, the following will be used:

- Regular newsletters
- Parent/carer information events
- Policies
- Website information
- Student assemblies
- Tutor Time messaging
- Staff briefings and training

## Support at Home

Parents and carers can support their children to meet the expected standards for uniform by:

- Engaging with correspondence shared by the College in newsletters and in policies on the website
- Labelling their child's uniform items with their name
- Ensuring that items of uniform are clean and ready to be worn
- Checking that their child has got their uniform ready the night before the following College day
- Reiterating their child's responsibility that they are correctly dressed and presented upon arrival to and throughout the College day
- Ensuring that their child's smooth start to each day is not compromised by piercings that may not heal in time (returning from College holidays for example)
- Ensuring that their child's smooth start to each day is not compromised by hairstyles that may not meet the expected standards in time (returning from College holidays for example)
- Using this guidance when buying new items of uniform
- Send photos of footwear to the relevant College Director or drop into the College to show staff items of clothing that may or may not be suitable.

## 'Back-to-School' Branding...

...may not mean back to Ivybridge College.

Parents, carers and students are urged to keep receipts in case items purchased do not meet the criteria shared herein.

## Student-Specific Dispensation

Any adjustment to the Dress Code is at the discretion of the Senior Leadership Team where upon parents/carers and students will be informed accordingly.

Special dispensation for uniform for medical reasons will only be granted on the receipt of a medical note written by a professional on letter headed paper.

If required, College Directors will liaise with Senior Leaders to ensure that such measures are effectively employed.

## Adjusting with the Weather

We want our students to be comfortable so that they can learn well.

Adjustments to College uniform, in response to periods of extreme weather, is at the discretion of the Senior Leadership Team where upon parents/carers and students will be informed accordingly.

We strongly advise students to wear a jacket or coat to College in readiness for the changeable weather experienced regularly here.

If worn, jackets and coats must be worn over the top of and not instead of a blazer.

For support with uniform for vulnerable young people, please contact Clare Warne, Assistant Principal - Inclusive Education and Attendance at [icc@ivybridge.devon.sch.uk](mailto:icc@ivybridge.devon.sch.uk).

## Getting it Right – College Uniform

In line with the updated DfE guidance (September 2026) and parent consultation, the tables below show the **compulsory four logoed items** and the other logoed Ivybridge Community College uniform items:

| Item of Uniform                                            | Additional information                                                                                                                                                                                       | Compulsory | Optional |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|
| <b>Navy blue College blazer with College badge</b>         | Worn upon entry to the College<br>Worn upon entry to and exit from lessons<br>Always worn when inside the buildings<br>May be removed at breaktimes<br>May be removed with teacher permission during lessons | X          |          |
| <b>College tie</b>                                         | Always worn with a minimum of 5 stripes showing<br>Worn correctly at all times                                                                                                                               | X          |          |
| <b>Standard tartan patterned College skirt</b>             | Worn upon entry to the College<br>Worn unrolled at the waist at all times                                                                                                                                    | X          |          |
| <b>Navy blue sports top with embroidered College badge</b> | Always worn in Physical Education lessons                                                                                                                                                                    | X          |          |

| Item of Uniform                                                                                       | Additional information                                                                                                                           | Compulsory | Optional |
|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------|
| White shirt or blouse                                                                                 | Worn buttoned to the neck<br>Worn tucked in at all times                                                                                         | X          |          |
| Shoes                                                                                                 | Black, formal, flat shoes that can be polished to a shine (see images provided on page 5)<br>Worn upon entry to the College<br>Worn at all times | X          |          |
| Tights or ankle socks                                                                                 | Worn upon entry to the College<br>Tights – Plain black<br>Socks – Plain (no branding) black, grey or white                                       | X          |          |
| Lanyards and Identification Cards                                                                     | Worn upon entry to the College<br>Worn correctly at all times<br>Removed in subject specific areas e.g. PE                                       | X          |          |
|                                                                                                       |                                                                                                                                                  |            |          |
| Formal grey trousers                                                                                  | Worn upon entry to the College<br>Worn to the waist at all times                                                                                 | X          |          |
| Formal grey shorts                                                                                    | May be worn from the Summer Term until the end of the first half term                                                                            |            | X        |
| Navy blue knitted jumper with embroidered College badge or plain navy blue knitted jumper (unbranded) | Recommended for cold weather                                                                                                                     |            | X        |
| Jacket/Coat                                                                                           | They should be plain in style and not made from denim or leather<br>Are not worn instead of a blazer and not worn indoors                        |            | X        |
| Bag/Rucksack                                                                                          | Plain and large enough to carry A4 sized paper                                                                                                   | X          |          |

## Subject-Specific Clothing and Accessories

The table below shows the compulsory and optional Ivybridge Community College uniform and accessories specific to subjects:

| Item of Uniform/Accessory                                                                          | Compulsory | Optional |
|----------------------------------------------------------------------------------------------------|------------|----------|
| <b>During Physical Education Lessons</b>                                                           |            |          |
| Navy blue shorts, skirt, plain leggings or plain blue tracksuit trousers                           | X          |          |
| Navy blue sports socks and white sports socks                                                      | X          |          |
| Trainers                                                                                           | X          |          |
| Rounded moulded studs (no trainers, no blades, no metal studs) for accessing the all-weather pitch | X          |          |
| Shin pads are compulsory for Football                                                              | X          |          |
| Gum shields are compulsory for Rugby                                                               | X          |          |
| College multi-sports top or plain navy blue unbranded sweatshirt                                   |            | X        |
| <b>During Design Technology Lessons</b>                                                            |            |          |
| White or natural apron                                                                             | X          |          |
| <b>During Food and Nutrition Lessons</b>                                                           |            |          |
| Clean, hygienic apron                                                                              | X          |          |

## Optional Item Examples



### Other Permitted Additional Elements of Dress and Appearance

The table below lists other permitted accessories and information pertaining to them being worn:

| Additional Items/Elements    | Details                                                                                                           |
|------------------------------|-------------------------------------------------------------------------------------------------------------------|
| Jewellery                    | Ear piercings – small ball stud (gold, silver or pearl) or small colourless gemstone. No larger than 4mm.         |
|                              | Transparent (no colour) retainers are permitted where additional piercings are worn.                              |
|                              | A watch – not Smart Watches.                                                                                      |
|                              | Items of religious significance – crosses, Stars of David, etc should be on a long chain and not visible.         |
|                              | All jewellery must be removed for PE for health and safety reason.                                                |
|                              | Wearing tape over piercings is not permitted.                                                                     |
| Make-up                      | Years 9 to 11 only - students are permitted to wear subtle and natural looking make-up.                           |
|                              | Skin make-up will not be considered as subtle if it leaves a mark on clothing such as the shirt sleeve or collar. |
| Hair Styles                  | Well-groomed and neat and of a natural colour.                                                                    |
|                              | Permitted smart haircuts include short back and sides with a fade (minimum grade 2 on the top).                   |
|                              | Long hair worn tied appropriately in specific subjects for health and safety reasons.                             |
| Religious and Cultural Dress | If worn must be black or navy in colour.                                                                          |

### Acceptable Footwear

For additional support, images of footwear deemed appropriate have been added below:



## Purchasing Uniform

All items of College uniform, including PE kit, are available from Ivybridge Home and Hardware:

<https://ivybridgehome.co.uk/product-category/school-uniform/icc-branded/> and

Trutex Schoolwear and More, Sugar Mill Retail Park, Plymouth.

<https://plymouthonlinestore.trutex.com/store/>



## Inappropriate Clothing and Prohibited Items

The following table lists items of clothing, accessories and other elements of personal presentation that **are not permitted** to be worn at any time at Ivybridge Community College.

| Prohibited Clothing/Accessories/Other                              |                                                                                                                |
|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Other trouser-type garments                                        | Cord, brushed denim, jeans, chinos                                                                             |
| Other jumper-type garments                                         | Hoodies and branded jumpers with or without logos                                                              |
|                                                                    | Hoodies are not permitted in place of coats/jackets and not as additional layers beneath blazers               |
| Footwear<br>(See images provided below)                            | Any trainer of any brand, including those made from leather                                                    |
|                                                                    | Canvas footwear                                                                                                |
|                                                                    | Boots                                                                                                          |
|                                                                    | With decorations/adornments – metallic buckles and studs etc.                                                  |
| Jewellery                                                          | Multiple ear piercings in each ear                                                                             |
|                                                                    | Earrings and any other style that is not a plain small ball stud (including stretchers) and anything over 4mm. |
|                                                                    | All other facial piercings – lip, nose, etc.                                                                   |
|                                                                    | Wearing tape over piercings                                                                                    |
| Make-up                                                            | Any make-up in Years 7 and 8                                                                                   |
|                                                                    | Skin make-up that leaves a mark on clothing such as the shirt sleeve or collar                                 |
|                                                                    | Any make-up that is deemed by the College not be 'subtle'                                                      |
|                                                                    | False nails and nail extensions                                                                                |
|                                                                    | Coloured nail varnish/polish                                                                                   |
|                                                                    | False/fake eyelashes                                                                                           |
| Hair Styles –<br>including eyebrows<br>(See images provided below) | Shaved patterns including tramlines, disconnected cuts and buzzcuts                                            |
|                                                                    | Skin-fade to shaved and other extreme contrasting grades                                                       |
|                                                                    | Mullets                                                                                                        |
|                                                                    | Undercuts                                                                                                      |
|                                                                    | Topknots                                                                                                       |
|                                                                    | Unnatural colours including bleached styles                                                                    |
|                                                                    | Unnatural colours presented as streaks, dip-dye or balayage                                                    |
|                                                                    | Unnatural two-tone styles                                                                                      |
| Headwear                                                           | Baseball caps, bucket hats and other branded hats                                                              |

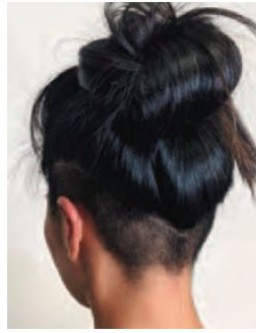
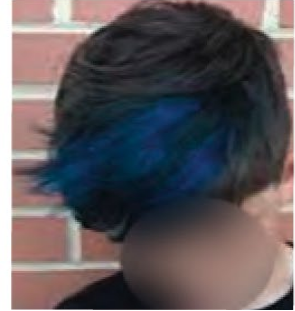
### Prohibited Footwear

For additional support, examples of prohibited styles of footwear have been shown below:



## Prohibited Hair Styles (not an exhaustive list)

For additional support, some examples of prohibited hair styles have been shown below:





# Establishing and Maintaining High Standards

## Routines at College

Routines have been established to ensure that students are fully supported to achieve the standards expected for uniform and personal presentation upon arrival to and departure from College throughout the day.

Routines will ensure that all students in lessons are dressed correctly.

Student uniform will be checked every day:

- At the College gates in the morning
- During entry and exit of Assemblies (on specified days for each Year Group)
- During Tutor Time
- Upon entry to and exit from lessons
- During transitions between lessons, including after breaktimes and lunchtime.

At any time during the College day, a student's uniform and/appearance will present as one of the following:

- **Right** – uniform meets all standards expect
- Requiring **readjustment** – correct uniform being worn incorrectly e.g.
  - o Shirt untucked
  - o Skirt rolled up
  - o Trousers worn below the waist
  - o Tie too short (5 clearly visible stripes)
- Requiring **resupply** – incorrect items being worn or missing items of uniform

## College Responses to 'Right, Readjust and Resupply'

The College will apply both rewards and sanctions to ensure that high standards of uniform are maintained.

### Right

The student is wearing the correct uniform correctly:

- Students may be asked to represent the College at important events and engagements
- Students may be given the opportunity to apply for Student Leadership opportunities.

### Readjust – 'See. Stop. Secure'.

If a student is **seen** wearing the correct uniform incorrectly:

- The student will be asked to **stop** by a staff member and asked to correct their uniform
- If together, the student and the staff member **secure** the expected standard, the student continues to lesson and the staff member records a demerit
- Now right, the student is able to take advantage of the opportunities for reward and recognition shared above

If a student receives 3 uniform corrections in one day for wearing the correct uniform incorrectly, they will be sanctioned with Reset.

If the student refuses to stop or refuses to adjust their uniform, the student will be sanctioned with Reflection for defiance.

### Resupply – 'See. Stop. Secure'.

If a student is **seen** missing an item of uniform or wearing a prohibited item on College site:

- The student will be asked to **stop** by a staff member
  - o If at the gate in the morning, the student will be taken to Peverall Hall, where the item will be loaned to the student
  - o If at any other time of the College day, the student will be directed to Reflection so that the issue can be resolved
    - The student is not in trouble – the focus will always be to support the student to achieve the expected standard and
- If together, the College staff and the student **secure** the expected standard, the student will return to lessons with the correct uniform and a late note

- Now right, the student is able to take advantage of the opportunities for reward and recognition shared above
- Where necessary, College staff will contact parents/carers of the student to inform them of the event and to explore any requirements for additional support

## **Consequences**

Sanctions will be used to ensure that standards of uniform remain high.

### **Confiscation**

Prohibited items of clothing or accessories will be confiscated if seen.

Confiscated items of clothing will be returned to the student at the end of the College week.

Confiscations will adhere to DfE guidance [Searching, screening and confiscation: advice for Colleges 2022](#).

### **Reset**

With regards to the maintaining of high standards of uniform, Reset may be used when:

- A student arrives late to lesson after being stopped by staff member to correct their uniform in the corridor
- Receipt of 3 demerits in one day for wearing the correct uniform incorrectly

### **Reflection**

With regards to the maintaining of high standards of uniform, Reflection may be used when:

- A student refuses to adjust their uniform when asked
- A student refuses to stop for a staff member
- A student presents with an issue that cannot be resolved immediately by other supportive measures available to the College. Examples include:
  - o Unsuitable hairstyles
  - o Unhealed piercings that a student wants to but cannot remove
- A student has refused other support offered by the College
- A student has become rude, aggressive and/or confrontational in response to being challenged for their uniform/appearance

Students will remain in Reflection until the issue is resolved.

If a student manages to resolve their uniform/appearance issue immediately and has demonstrated a willingness to cooperate with the College they will be returned to lessons with a late note. In the event that the uniform correction is unable to be resolved immediately, the student will remain in Reflection until the start of the next lesson so as not to disturb the learning of others.

### **Personal Items of Value**

The College cannot be held responsible for personal items and money on the site.



# Essential Equipment – Ready to Learn

Asking to borrow equipment disrupts learning.

Being prepared and organised are essential life skills.

Students are expected to arrive correctly equipped for lessons.

Essential equipment - we expect all students, every day to have the following equipment:

- School bag/satchell (large enough to hold A4 books, pencil case, water bottle and PE kit)
- A clear pencil case, containing:
  - 1 black or blue pen
  - 1 purple pen
  - 1 pencil
  - 1 ruler – clear rulers are recommended for Mathematics, Science and Design Technology
  - 1 rubber
  - Scientific Calculator - our Mathematics Department recommends the Casio fx-85GT-CW
  - Whiteboard pen

Specialist subject equipment will be provided by the College.

Student equipment will be checked every morning during Tutor Time/Registration and equipment will be lent to students to set them up for the day. If this happens on a regular basis, your Tutor might contact parents/carers to let them know their child may need extra support packing their bag in the morning.

## Mathematics Shop

The following items are available from the Mathematics Department whilst stocks last in September 2026.

Please also check on Amazon and Ebay and other stockists for the best deals for the specific calculator mentioned below.

| Item                                                                                                            | Price |
|-----------------------------------------------------------------------------------------------------------------|-------|
| Casio fx-85GT-CW Calculator                                                                                     | £9.50 |
| <b>Mathematics Set</b><br>(pencil case, protractor, pair of compasses, ruler, pencil, eraser, pencil sharpener) | £1.20 |



4 June 2026

Dear Parent/Carer

## **Re: Bus Travel Application 2026-2027**

Welcome to Ivybridge Community College!

If you live within the College catchment area and further than the statutory walking distance of three miles you should have been contacted by Devon County Council as your child will be entitled to free transport to the College. If you have not received any communication from Devon County Council, please contact them directly via their website.

If you do **not** live in the College catchment area, the College operates a number of bus routes that you can book a place on for an annual fee. Further details of this service are detailed below.

The College works hard to keep the cost of its bus service as low as possible. Alongside fuel, the charges cover driver costs, repairs, maintenance and general running costs of the fleet. As these costs continue to rise, we have to manage our charges to ensure that the level of subsidy provided by the College does not increase to the detriment of students' education.

The annual charge for the 2026-2027 Bus Service is £988.47 (£5.23 per day).

## **Application Process**

The online application form will be available from **Monday, 15 June 2026**.

Please apply via the College website under College Information → Bus Routes and Information, ensuring you select the form for College-operated routes.

Applications will be processed in the order they are received, subject to:

- there being no outstanding balance on your account (for example from siblings already using the service), and
- the deposit being paid.

The closing date for applications is **Monday, 6 July 2026**.

Please note that submitting an application does not guarantee a seat, due to high demand.

If a place is not available on your selected route, we will contact you to discuss alternative options.

## **Payment Details**

Bus charges can either be paid by monthly standing order or termly payments through ParentPay.

## **Deposit**

All applications require a deposit of £97.47, payable via ParentPay.

Once your application has been submitted, the deposit will appear on your ParentPay account within 14 working days. Please ensure this is paid as soon as possible, and no later than Monday, 3 August 2026.

You will receive your ParentPay log in at the Meet the Tutor event on Monday, 29 June 2026 or in the post shortly after.

The balance can then be paid by either monthly standing order or termly payments on ParentPay.

## **Standing Order**

If you choose to pay by standing order, this must be set up directly with your bank.

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Please arrange nine monthly payments of £99.00, payable from Monday, 7 September 2026 to Friday, 7 May 2027, inclusive.

|                |                                                      |
|----------------|------------------------------------------------------|
| <b>Bank</b>    | <b>Lloyds Bank</b>                                   |
| Account Name   | Westcountry Schools Trust – School Fund              |
| Sort Code      | 30-94-58                                             |
| Account Number | 25142960                                             |
| Reference      | Child's surname / first name for example: Bloggs/Joe |

### Termly Payments

If paying termly via ParentPay, charges will appear on your ParentPay account by the end of September, with the following deadlines:

| <b>Term</b> | <b>Amount</b> | <b>Payment Deadline</b>    |
|-------------|---------------|----------------------------|
| Autumn      | £258.17       | Wednesday, 7 October 2026  |
| Spring      | £277.19       | Wednesday, 3 February 2027 |
| Summer      | £355.64       | Wednesday, 12 May 2027     |

### Important Information

- **Applications may not be processed if there are outstanding fees from previous years (including any relating to siblings).**
- Priority is given to students requiring full-time travel.
- **Bus passes cannot be issued until late August**, as final route planning depends on examination outcomes and potential Sixth Form transport requirements.
- Students must carry their pass on every journey as we operate a strict NO PASS, NO TRAVEL policy.

### Bus Routes

Current bus routes are published on the College website. Please base your application on this information.

Due to changing demand, routes and timings may be subject to change for 2026-27. These will be finalised after the application window has closed on Monday, 6 July 2026, and any changes will be communicated as soon as possible.

As part of our commitment to best value, routes will continue to be reviewed in future years, which may result in further changes.

If you have any queries, please contact [buses@ivybridge.devon.sch.uk](mailto:buses@ivybridge.devon.sch.uk) or call Val Law, Finance Administrator, on 01752 691000.

Yours faithfully



Mel Haymes  
**Business Accountant**

**Ivybridge Community College**  
**Pupil Premium Charter Parental Information**  
**Academic Year 2026-2027**

**Pupil Premium at Ivybridge Community College**

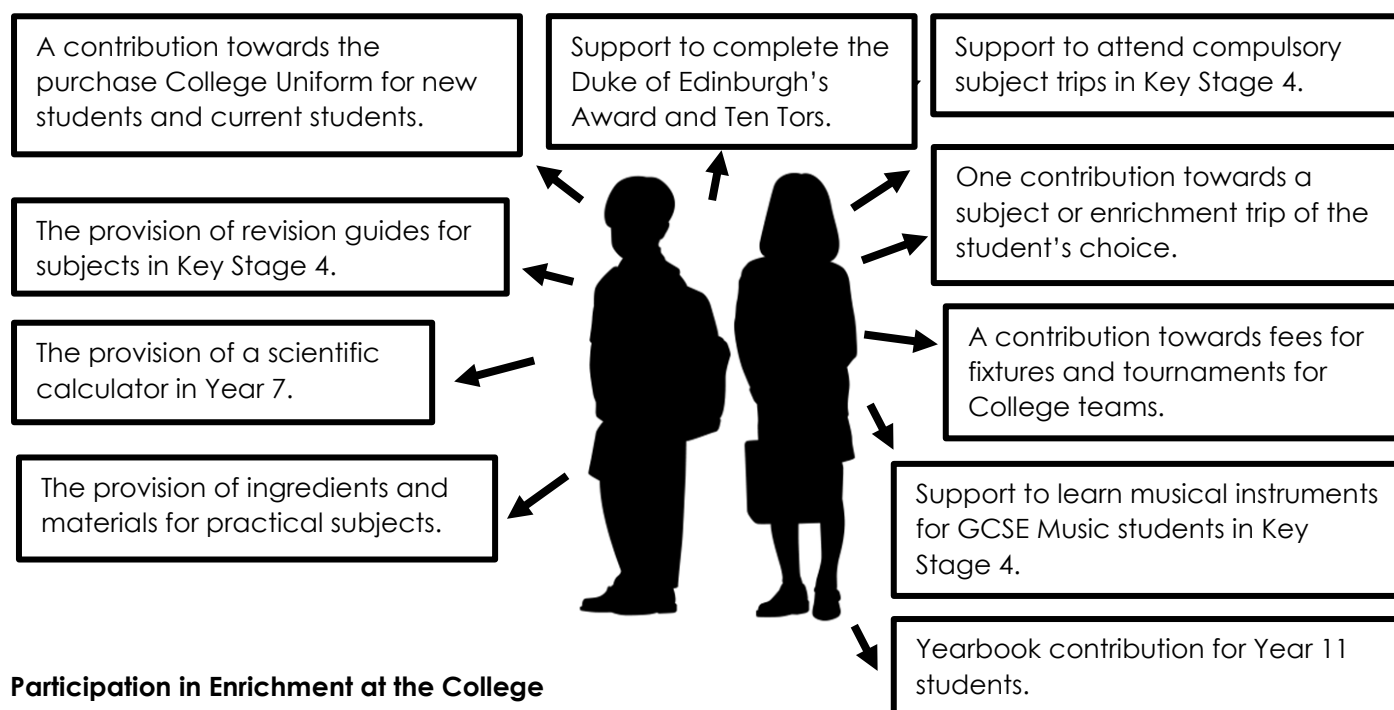
Pupil Premium is additional funding for publicly funded schools in England to raise the attainment of disadvantaged students and close the gap between them and their peers.

Ivybridge Community College aims to provide opportunities to access all areas of education for all students, whatever their starting point.

**What is the Ivybridge Community College Pupil Premium Charter?**

Ivybridge Community College is committed to supporting all students to reach their full potential.

The Pupil Premium Charter provides an overview of the ways in which the College can support students who are eligible for Pupil Premium funding:



**Participation in Enrichment at the College**

Enrichment is at the very heart of Ivybridge Community College, woven into all parts of College life and helping to provide a truly rounded educational experience for all students. We greatly encourage all students at the College to involve themselves in the fantastic range of enrichment opportunities which are available to them. If your child would like to attend an enrichment club, but is unable to due to a specific reason, please communicate with us.

**Who can I contact at the College about Pupil Premium?**

To receive support from subject departments with the provision of revision guides or support for other subject specific requests and trips, please contact the Head of Department for the subject directly.

If you would like to receive non-subject specific support from the College's Pupil Premium Charter, please contact your child's Pastoral Leader or College Director.



June 2025

Dear Parent/Carer

## **Re: ClassCharts App Information**

We are writing to inform you of the exciting way we celebrate and monitor achievements of our students in College. Staff at the College use an online reward system called ClassCharts to recognise student successes. Students will be able to earn Positive Points in the following areas, which we believe are fundamental to being successful at Ivybridge Community College:

- Pride in Presentation
- Attitude to learning
- Conduct
- Effort

Students and parents/carers will be able to log on to ClassCharts to track what positive and negative points and interventions they have been awarded.

***Details for logging onto ClassCharts will be sent in September once your child is on-roll.***

Staff will also use ClassCharts for recording Home Learning, and parents/carers can also log on and monitor this.

Yours faithfully

Timothy Cresswell  
**Deputy Principal**

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June 2025

Dear Parent/Carer

**Re: ParentPay Account**

The College has moved towards the removal of cash and cheques and we are asking all parents/carers to use our e-payment system to pay for Cashless Catering, trips and all other College activities. This can be done online using a secure website called ParentPay.

ParentPay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week - safe in the knowledge that the technology used is of the highest internet security available.

You have a secure online account, activated using a unique set of activation codes. You will be prompted to change these and create your own secure Username and Password for future logins. If you have two or more children at the College, you can merge their accounts once logged in.

Your ParentPay account activation codes will be emailed to you before the end of this academic year. Please do not hesitate to call the College if you have any problems when logging on.

Making a payment is straightforward and ParentPay holds an electronic record of your payments to view at a later date; no card details are stored in any part of the system. Once you have activated your account you can make online payments straight away.

Those parents/carers wishing to pay cash should contact the Finance Department.

Please visit [www.parentpay.com](http://www.parentpay.com), click 'Login' and activate your account once you receive your codes in July. Your support by using ParentPay will help the College enormously, thank you.

Yours sincerely

Rachel Hutchinson  
**Principal**



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# Ivybridge Community College

## Musical Instrument, Singing and Acting Lessons

2026 - 2027

Version 1



Respect   Aspiration   Integrity   Compassion





Below is brief information regarding musical instrument, singing and acting lessons available at the College. For more detailed information please collect a booklet from the Music Department or visit the College website <https://www.ivybridge.devon.sch.uk/musictuition>

## Reasons For Taking Lessons

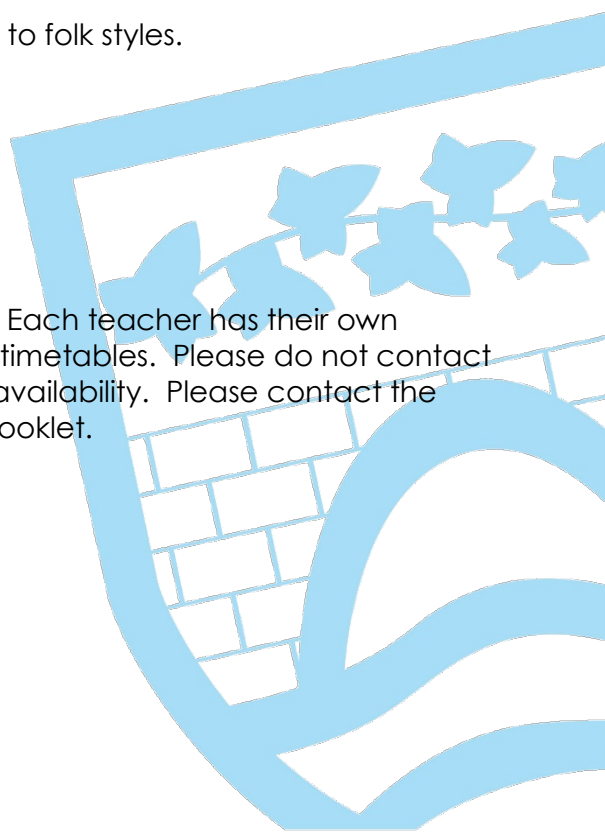
- We have a fantastic team of tutors covering almost every instrument and style.
- A little goes a long way: an individual lesson for twenty to thirty minutes a week provides you with one-to-one support, technical guidance and tuition tailor-made for you. You can decide if you want to learn popular or classical styles and if you want to play 'just for fun' or take graded Music examinations.
- Did you know that by achieving a Grade 6 or above you can gain UCAS points which could help you get into university?
- If you are taking GCSE, BTEC, RSL or A Level Music, your instrumental teacher can help you to achieve your full potential for your performance components and coursework.
- If you are eligible for Free School Meals, you can have lessons for half of the cost as the fees are subsidised from Pupil Premium funds (not available for Service Pupil Premium).
- All our teachers are DBS checked and trained in safeguarding.

### You can currently take lessons in:

- Singing: pop, classical and musical theatre styles.
- Guitar and Bass Guitar: acoustic, electric, classical, jazz, pop and rock styles; Ukulele, Mandolin.
- Drum Kit and Percussion: pop, rock, metal, jazz kit; tuned percussion, tympani, side drum, congas and Latin percussion.
- Piano: pop, jazz and classical.
- Woodwind: Flute, Clarinet, Oboe, Cor Anglais, Bassoon and Saxophone.
- Brass: Trumpet, Cornet, Flugelhorn, Trombone, Tenor Horn, Baritone Horn, French Horn, Euphonium and Tuba.
- Strings: Violin, Viola, Cello, Double Bass - classical to folk styles.
- Harp
- Acting: Speech and Drama.

## How To Arrange Lessons

Please contact the teacher directly to arrange lessons. Each teacher has their own payment rates and is responsible for creating their own timetables. Please do not contact the College to arrange lessons or to ask about costs or availability. Please contact the teacher using their College email address listed in this booklet.





Please see below a list of teachers and their specialities. Please contact the teacher directly to arrange lessons.

**Robin Alexander - Drums and Percussion**

College Email: [ralexander@ivybridge.devon.sch.uk](mailto:ralexander@ivybridge.devon.sch.uk)

**Julie Arrow - Piano and Harp**

College Email: [jarrow@ivybridge.devon.sch.uk](mailto:jarrow@ivybridge.devon.sch.uk)

**Mahrey Berthoud - Singing, Folk and Pop Violin, and Bodhrán**

College Email: [mberthoud@ivybridge.devon.sch.uk](mailto:mberthoud@ivybridge.devon.sch.uk)

**Phil Berthoud - Guitar, Ukulele, Banjo, Mandolin and Folk Fiddle**

College Email: [pberthoud@ivybridge.devon.sch.uk](mailto:pberthoud@ivybridge.devon.sch.uk)

**Gordon Carter - Saxophone and Clarinet**

College Email: [gcarter@ivybridge.devon.sch.uk](mailto:gcarter@ivybridge.devon.sch.uk)

**Amy Clarke - Acting, Speech and Drama**

College Email: [aclarke@ivybridge.devon.sch.uk](mailto:aclarke@ivybridge.devon.sch.uk)

**Tom Deam - Violin and Viola**

College Email: [tdeam@ivybridge.devon.sch.uk](mailto:tdeam@ivybridge.devon.sch.uk)

**Helen Duff - Cello and Double Bass**

College Email: [hduff@ivybridge.devon.sch.uk](mailto:hduff@ivybridge.devon.sch.uk)

**Petya Halse - Flute**

College Email: [phalse@ivybridge.devon.sch.uk](mailto:phalse@ivybridge.devon.sch.uk)

**Rich Hamer - Guitar, Electric Guitar, Bass Guitar**

College Email: [rhamer@ivybridge.devon.sch.uk](mailto:rhamer@ivybridge.devon.sch.uk)

**Chris Hamilton - Singing**

College Email: [chamilton@ivybridge.devon.sch.uk](mailto:chamilton@ivybridge.devon.sch.uk)

**Jenny Hardy - Piano and Clarinet**

College Email: [jhardy@ivybridge.devon.sch.uk](mailto:jhardy@ivybridge.devon.sch.uk)

**Rosie Le Caz - Singing and Flute**

College Email: [rlecaz@ivybridge.devon.sch.uk](mailto:rlecaz@ivybridge.devon.sch.uk)

**Sam Massey - Brass: Trumpet, Cornet, Flugelhorn, Tenor Horn and French Horn**

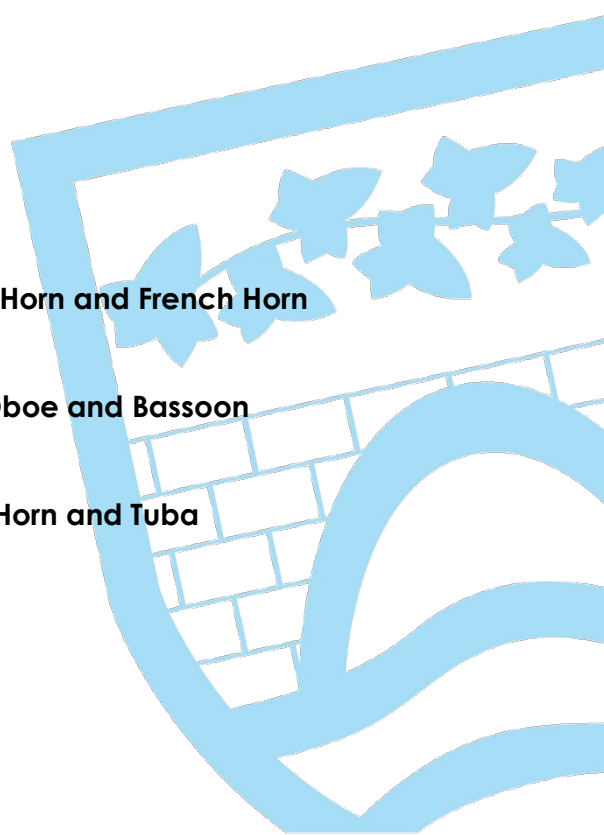
College Email: [smassey@ivybridge.devon.sch.uk](mailto:smassey@ivybridge.devon.sch.uk)

**Sarah Royce - Woodwind: Clarinet, Saxophone, Flute, Oboe and Bassoon**

College Email: [sroyce@ivybridge.devon.sch.uk](mailto:sroyce@ivybridge.devon.sch.uk)

**Vincent Touret - Brass: Trombone, Euphonium, Baritone Horn and Tuba**

College Email: [vtouret@ivybridge.devon.sch.uk](mailto:vtouret@ivybridge.devon.sch.uk)





# Ivybridge Music Centre

Ivybridge Music Centre is our Music programme for Year 4, 5 and 6 pupils from primary schools. Sessions take place at the College on Wednesday afternoons for orchestral instruments, and on Monday afternoons for rock and pop instruments.

The Music Centre is funded by a grant from Devon Music Education Hub.

Please visit [www.ticketsource.co.uk/ivybridge-music-centre](http://www.ticketsource.co.uk/ivybridge-music-centre) for more information or email [musiccentre@ivybridge.devon.sch.uk](mailto:musiccentre@ivybridge.devon.sch.uk)



devon  
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for Education



**ARTS COUNCIL  
ENGLAND**





June 2026

## Re: Aspens - Menu

Our school meal service is provided by Aspens. Their menus are exciting and innovative, reflecting the very latest UK and international eating trends but with a real focus on health and well-being. The menus adhere to the school food-based standards to make sure students are fuelled and hydrated for learning.

Please see below an example menu from Aspens, more information will be published on the College website in due course.

| STREATERIES                                                                              |  | LUNCH MENU                                                                     |                                                                               |                                                                                                                   |                                                                     | ASPENS                                                                                                                              |  |
|------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--|
| WEEK 2                                                                                   |  | HACIENDA MEXICANA                                                              | Home STYLE                                                                    | Home STYLE                                                                                                        | INCREDIBLE INDIA                                                    | Chips & More                                                                                                                        |  |
| 28/04/25, 19/05/25, 09/06/25, 30/06/25, 21/07/25, 11/08/25, 01/09/25, 22/09/25, 13/10/25 |  | MON                                                                            | TUE                                                                           | WED                                                                                                               | THU                                                                 | FRI                                                                                                                                 |  |
| MAINS                                                                                    |  | Smoky Beef Enchilada with Sour Cream                                           | Classic Chicken Pie                                                           | Glazed Gammon Roast, Yorkshire Pudding with Gravy                                                                 | Mild Chicken Korma with Steamed Rice                                | Choose from:<br>Battered Fish<br>Sausage or Veg Sausage (battered or plain) ✓<br>Margherita Pizza ✓<br>Chicken Nuggets ✓<br>Chips ✓ |  |
| SIDES                                                                                    |  | Smoky Bean Fajitas with Sour Cream ✓<br>Corn Salsa Salad<br>Sweet Potato Fries | Honey & Thyme Glazed Veggie Bangers ✓<br>Mashed Potato<br>Seasonal Vegetables | Open Cheese & Potato Pie with Crispy Garlic & Onion Crumb ✓<br>Skin on Garlic Roasties<br>Roasted Root Vegetables | Vegetable & Chickpea Korma ✓<br>Steamed Rice<br>Coconut Green Beans | Minty Peas, Baked Beans, Gravy or Curry Sauce ✓                                                                                     |  |
| - ITALIAN TOMATO PASTA DAILY -                                                           |  | - PASTA & NOODLE POTS -                                                        |                                                                               |                                                                                                                   |                                                                     | - ITALIAN TOMATO PASTA DAILY -                                                                                                      |  |
| BROCCOLI, SPINACH, PEA & PESTO (PASTA)                                                   |  | CHINESE CHICKEN CURRY (NOODLES)                                                |                                                                               | CLASSIC CARBONARA (PASTA)                                                                                         |                                                                     | SWEET & SOUR VEG (NOODLES)                                                                                                          |  |
| DELI KITCHEN                                                                             |  | SWEET CHILLI CHICKEN & EDAMAME BURRITO                                         |                                                                               | TIKKA BUTTERMILK CRUNCH WINGS                                                                                     |                                                                     | ORIGINAL CHICKEN WRAP                                                                                                               |  |
| HOT GRAB & GO                                                                            |  | FRENCH CROQUE PIZZA SLICE                                                      |                                                                               | CRISPY CHICKEN BURGER                                                                                             |                                                                     |                                                                                                                                     |  |
| BIG BOWL SALAD                                                                           |  | CAJUN PASTA & ROASTED SUMMER VEGETABLE                                         |                                                                               | JERK CHICKEN & PINEAPPLE                                                                                          |                                                                     | SALAD SPECIAL                                                                                                                       |  |
| DESSERTS                                                                                 |  | Aspens Cookies                                                                 |                                                                               | Treacle Sponge & Custard                                                                                          |                                                                     | Brookie (Brownie Cookie Mix)                                                                                                        |  |
| Apple Crumble & Custard                                                                  |  | Marble Cake                                                                    |                                                                               |                                                                                                                   |                                                                     |                                                                                                                                     |  |
| Daily Meal Deals                                                                         |  | DAILY - JACKET POTATOES -                                                      |                                                                               | Freshly Made from Scratch                                                                                         |                                                                     | Fresh Cut Fruit & Yogurt Pots                                                                                                       |  |
| Regular                                                                                  |  | BEANS - CHEESE - TUNA MAYO OR SIMPLY PLAIN                                     |                                                                               | DAILY!                                                                                                            |                                                                     | Available Daily                                                                                                                     |  |
| Chef's Specials                                                                          |  |                                                                                |                                                                               |                                                                                                                   |                                                                     | HANDCRAFTED DELI SANDWICHES, BAGUETTES, WRAPS, SALADS & MORE!                                                                       |  |

Yours faithfully

Darren Lockley  
Operations Manager

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