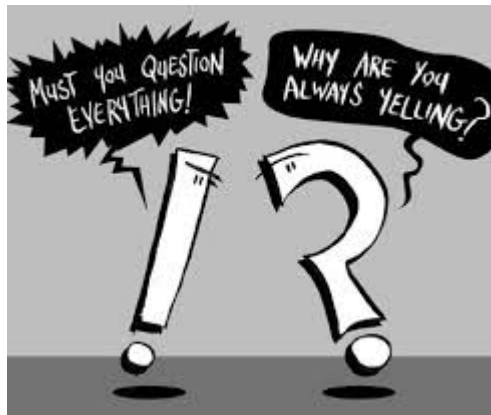


Punctuation 1



Do you put the lid back on the jam? Thousands of people drive others mad by not doing this. Why?

Because they are *forgetful*, they *don't care* or are just too *lazy*.

It is the same with full stops and capital letters.

You probably know how to use them, but if you don't use them properly your punctuation will not progress to Level 4 and above. The more you use full stops and capital letters, the more you will use them automatically.

Write these messages in your book, adding the punctuation, so that they can be understood. Use **full stops, question marks and capital letters**.

1. put the washing in the machine i am going shopping after work
2. please get the car serviced your dentist appointment is at 4pm
3. we need some more cereal dad is out for tea tonight
4. where did you put my shoes is your exam today
5. walk the dog granny is coming to stay at the weekend

When this story was written, the writer left out the punctuation.

Write the story out adding **capital letters, full stops and question marks** where needed. The number of sentences is in brackets at the end of each sentence.

Read the whole piece of writing before you add the punctuation as this usually helps to find the places where a full stop is needed.

1. jade went to investigate she walked to the top of the hill overlooking the sea (2)
2. it was pouring with rain and she felt very wet she had left her umbrella at home the view was lost in the mist (3)
3. she remembered that she should be at her music lesson she had left her homework behind would she be in trouble if she was late she went on her way (3)
4. jade made her way back down the hill she finally arrived at her music lesson her teacher was just having a cup of tea she thought she had forgotten all about it (4)
5. the lesson went well she had done plenty of practice she was told she could take her exam this would mean even more practice she hoped that she would pass with at least a merit (5)